



PIMPRI CHINCHWAD EDUCATION TRUST
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Pimpri Chinchwad Education Trust's

Legacy Of Nurturing Excellence Since 1990

PIMPRI CHINCHWAD UNIVERSITY

(Established under Govt. of Maharashtra Act No.V of 2023 and as per amended Act no. VIII of 2024)



PCET's
Pimpri
Chinchwad
University, Pune

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INDEX

Sr. no.	Particulars	Page no
1	Introduction	2
2	Grading system	2
3	Passing criteria	3
4	Promotion to next year	4
5	Time limit for programme completion	4
6	End semester assessment	5
7	General instructions for student's relating to examinations	7



EXAMINATION SYSTEM

The Pimpri Chinchwad University follows a continuous and comprehensive evaluation system designed to assess students' academic performance, practical skills, and overall learning outcomes throughout the programme.

Components of Assessment

Student performance is evaluated through a combination of:

- Continuous Internal Assessment (CIA), which may include quizzes, assignments, presentations, projects, case studies, practical work, laboratory exercises, seminars, and periodic tests.
- End Semester Assessment (ESA), conducted at the end of each semester for theory, practical, project, and other prescribed courses.

The weightage assigned to various assessment components shall be as prescribed in the curriculum and academic regulations of the respective programme.

GRADING SYSTEM

The grading system, being more effective than the conventional marks-based system, has been adopted by Pimpri Chinchwad University. Its implementation facilitates student mobility across institutions, both nationally and internationally.

GRADING PROCEDURE

To award grades and assign appropriate weightages to the various components of a course, including tests, quizzes, assignments, practical's, and other assessment activities, and to compute the cumulative performance score of students in accordance with the norms, regulations, and evaluation criteria approved by the competent authorities of the University.

ABSOLUTE GRADING SYSTEM

In Pimpri Chinchwad University, the assessment of the components of a course will be considered on the basis of marks scored by candidate. However, for the purpose of reporting the performance of a candidate in a course, letter grades will be awarded as shown in Table below.



PASSING CRITERIA

A.UG/PG in Engineering and Technology, Arts, Science, Commerce, Management, Humanities and Law

The weightage of End Semester Assessment (ESA) to Continuous Internal Assessment (CIA) is 60% to 40%. A student is required to secure minimum 40% marks to pass in ESA and CIA separately and minimum aggregate marks of 40% to be considered 'PASS' in each course unit.

The internal assessment will be completed within the semester and the result will be forwarded to Examination Branch latest by three days prior to the last day of class. Students who have missed the CIA will be awarded 'O' marks.

There will be no provision for re-appearing in any component of Internal Assessment in subsequent semesters.

The students who are already qualified in internal assessment of all components as prescribed in the Scheme of Teaching and Evaluation, will not be eligible to re-appear for improvement of qualifying score of internal assessment.

The letter grades and their corresponding grade points shall be as given below. The performance column describes the circumstance under which the specific grade is offered.

Marks Out of 100	Letter Grade	Description	Grade Point
90-100	O	Outstanding	10
80-89	A+	Excellent	9
70-79	A	Very Good	8
60-69	B+	Good	7
50-59	B	Above Average	6
45-49	C	Average	5
40-44	P	Pass	4
0-39	F	Fail	0
--	PP	Audit Course - Completed	0
--	NP	Audit Course – Not completed	0
--	WH	Withheld	0

Note: B.Pharmacy Grading policy – as per PCI norms

B.Pharmacy and Diploma Programme

A student is declared to have passed in a theory only Course or laboratory Course only if he/she meets the following conditions:



Theory and Laboratory: Should have secured a minimum of 40%(D.Pharm) & 50%(B.Pharm) marks in the theory ESE and CIAs together out of the grand total marks awarded to the course i.e. ESE and CIAs put together.

1.The Candidates with 'F' grade in the course should appear again for the Examination and pass the course.

2.A course, once successfully completed, cannot be repeated.

3.After the declaration of results, Grade Sheets will be issued to each student who have successfully completed that particular academic year which will contain the following details:

i.The list of courses enrolled during the odd and even semester and the grades scored.

ii.Total credits earned by the student

iii.The Grade Point Average (SGPA) for the individual semester and Cumulative Grade Point Average (CGPA).

PROMOTION TO NEXT YEAR

A student shall be eligible for promotion and registration to the (N+1)th year of study only if he/she has earned a minimum of 60% of the total credits prescribed for the Nth year of study and has successfully completed all credits prescribed for the preceding years of study, i.e., from the 1st year up to the (N-1)th year.

TIME LIMIT FOR PROGRAMME COMPLETION

The minimum duration for the completion of a programme shall be as prescribed in the Scheme of Teaching, Examination, and Syllabi of the respective programme, duly approved by the Academic Council on the recommendations of the Board of Studies.

A student shall complete all requirements of the programme within the maximum permissible period prescribed by the University. The maximum period for completion shall ordinarily be N + 2 years, where N represents the normal duration of the programme.

Students who are unable to complete the programme within the prescribed maximum period may be granted an extension of one additional year by the Vice-Chancellor, based on the recommendations of the Head of School and the Dean, subject to the payment of the prescribed fees and fulfillment of other conditions stipulated by the University.

The student shall be required to pay:

- 25% of the applicable annual academic fee



- Re-admission fee of Rs. 10,000/-; and
- Examination fee of Rs. 5,000/- per course, wherever applicable.

In exceptional circumstances, where a student is unable to clear the remaining backlog courses during the period of extension granted by the Vice-Chancellor, a further extension of one additional year may be granted by the Hon. Chancellor. Such extension shall be considered only for the purpose of clearing the remaining theory backlog courses and fulfilling the requirements for the award of the degree, subject to the payment of prescribed fees and compliance with University regulations.

Under no circumstances shall the total period for completion of the programme exceed N + 4 years from the date of admission.

END SEMESTER ASSESSMENT

a) End Semester Assessment (ESA): Summative examination at the end of semester shall be conducted for external evaluation. This End Semester Assessment (ESA) of 60 Marks for 3 and 4 credit courses and of 30 marks for 1 and 2 credit courses shall be conducted at center level.

b) Re-examination: Re-examination shall be conducted after declaration of result of main ESA examination for students with failed/acquired transitional grade as per rules and regulations. Re-examination will receive a grade of one level down. Student needs to pay additional examination fees for such re-examination. Re-ESA examination shall be provided for those students who have satisfactory attendance (Minimum 75%), course-wise, but remained absent for the End Semester Examination due to a valid/unavoidable circumstance, like:

i. Students, who have sought due prior permission from the concerned Head of School through proper channels, and thereafter permitted by the institute to take part in important curricular/ co-curricular/ extra-curricular activities like NSS/Sports/Cultural/Project Competitions/Paper presentations, etc. at University/ State/ National/ International levels (the students/ authorities should exercise enough care that a student shall not remain absent for the makeup examination) After such an event, at the time of reporting to the Institute, the student must submit the proof of participation/ certificate from the competent authority for approval of the prior leave request. The prior leave request shall be converted to official Pimpri Chinchwad University Examination Rules and Regulations, based on which the student shall be eligible for the makeup examination.

ii. Students seeking prior leave on account of -

-Accident or severe illness leading to hospitalization, which disables the student from writing the examination.

-A calamity in the family (first relation only parents, Grandparents, and Siblings) barring the student from writing the examination.

In the event of (i) and (ii) above, it is mandatory on the part of the student/parent to inform the respective departmental authorities (Class Teacher/Head of the



department) immediately through email or mobile message and submit a prior leave request. If the information reaches the Class Teacher first, it is the responsibility of the Class Teacher to immediately inform the Head of the department and record the same in the examination report without fail. After such an event at the time of reporting to the Institute, the student must submit all the relevant reports/certificates from the competent authority for approval of the prior leave request. The prior leave request will then be converted to official leave and an endorsement will be issued by the Institute, based on which the student becomes eligible for the Re-ESA examination. Any intimation after the completion of regular examination and/or Non-submission of report/certificate will be construed as absent for the examination and the student will be awarded ZERO marks in the respective examination. No further request will be entertained in this regard.

The Re-ESA examination shall not to be treated as an improvement examination.

c) Summer Term Examination:

Objective:

The objective of the Summer Term Examination is to provide an opportunity for students to clear backlog courses, improve academic performance, and complete programme requirements within the stipulated duration. Students who will reappear for courses in the Summer Term Examinations will receive a grade of one level down.

Eligibility:

A student shall be eligible to appear for the Summer Term Examination subject to fulfillment of the following conditions:

- The student must be duly enrolled/Reregister in the University.
- The student must have appeared for the regular End Semester Examination of the concerned course.
- The student must have obtained a failing grade (arrear), where permitted.

Attendance Requirement:

- A minimum of **75%** attendance in the course is mandatory.
- Relaxation, if any, shall be granted only as per institutional norms with the approval of the Vice Chancellor.

Internal Assessment (CIA) Requirement:

- The student must have secured the minimum qualifying marks in Continuous Internal Assessment (CIA), wherever applicable.
- Students who have not completed CIA components (assignments, tests, practicals, etc.) shall not be eligible unless specifically permitted.



Course Registration:

- The student must register for the Summer Term Examination within the stipulated time by submitting the prescribed application form.
- Payment of the prescribed examination fee is mandatory.

Maximum Course Limit:

- A student shall be permitted to register for backlog courses of odd and even semester during a Summer Term, subject to academic feasibility.

Conduct and Discipline:

- Students with pending disciplinary actions or involved in malpractice cases may be barred from appearing, subject to the decision of the Examination Committee.

Not Eligible Candidates:

The following categories of students shall not be eligible:

- Students detained due to shortage of attendance.
- Students who have not registered within the prescribed deadline.
- Students who have outstanding dues to the Institution.
- Students debarred on disciplinary grounds.

GENERAL INSTRUCTIONS FOR STUDENT'S APPEARING FOR END SEMESTER EXAMINATIONS

Note: Please read the following instructions carefully and comply with them during the conduct of examinations

A) Reporting to the examination hall.

- 1.** Student's should report to the Examination Centre at least 15 minutes before the scheduled time of commencement of the examination and occupy the seat allotted to him/her in the examination hall. The doors of the examination hall would be closed 5 minutes before the commencement of the examination, for the distribution of the exam material to the student's already seated in the exam room.
- 2.** Students must carry their University Identity Card, Examination Admit Card, and wear the prescribed school uniform while appearing for the examination. These documents must be produced to the Invigilator whenever requested. In the event that an Examination Admit Card is lost or misplaced, the student may obtain a duplicate admit card from the University Examination Department upon payment of the prescribed fee.



3. Students are not allowed to carry with them any textual material, printed or written, bits of papers, mobile phone, electronic device or any other material. Only pen, pencil, eraser, sharpener, foot rule, scale and other instruments (wherever the use of the same is permitted during the Examination) in the examination hall are permitted in examination hall.

B) During the examination.

1. Students must maintain complete silence and discipline throughout the examination. If a student requires any clarification during the examination, they must discuss the queries with the Invigilator on duty.

2. Students shall not be permitted to leave the examination hall during the first one hour and the last thirty minutes of the examination. During the intervening period, a student wishing to leave the examination hall must submit the answer book along with the question paper to the Invigilator. After submitting the answer book, students must leave the examination area immediately and shall not loiter in the corridors or surrounding premises. Any such conduct may be treated as a violation of examination discipline and may attract disciplinary action in accordance with the University's Examination Rules and Regulations.

3. After receiving the question paper, students must write only their enrolment number in the designated space provided on the question paper and then begin reading it. Students shall not write, scribble, underline, mark, or make any other notations on the question paper.

4. Students are advised to read the instructions printed on the cover page of the answer book carefully and verify that it contains the correct number of pages, including the title page. If any discrepancy, such as missing or damaged pages, is found, the answer book must be replaced before the student begins writing.

5. Students must ensure that their answer book and supplement sheets are duly signed and dated by the Invigilator. Unsigned answer books or supplement sheets may be treated as invalid, and appropriate disciplinary action may be initiated in accordance with the University's regulations.

6. Students must securely fasten their answer book along with all continuation sheets, graph papers, maps, and any other response sheets at least 15 minutes before the conclusion of the examination. The complete set of answer materials should then be handed over to the Invigilator before leaving the examination hall.

