ACADEMIC DISCIPLINE
EXAMINATION DISCIPLINE AND CONDUCT

Students shall maintain proper discipline, decorum, and orderly conduct throughout the examination. The use of unfair means, examination malpractice, impersonation, possession or use of unauthorized materials or electronic devices, or any other act that compromises the integrity, fairness, or confidentiality of the examination is strictly prohibited.

During the examination, all candidates shall remain under the disciplinary control of the Examination Centre Superintendent and shall comply with the instructions issued by the Examination Centre Superintendent, University Observer, University Representative, Invigilator, Senior Supervisor, or any other authorized supervisory personnel. Any candidate who disobeys such instructions or engages in misconduct, disruptive behavior, or any act of indiscipline may be expelled from the examination hall or the examination session concerned.

Any incident involving the use of unfair means, examination malpractice, or violation of examination discipline shall be reported by the Examination Centre Senior Supervisor, together with all relevant facts and supporting evidence, to the Controller of Examinations. The matter shall thereafter be placed before the Examination Discipline Committee for investigation and recommendation. Based on the recommendations of the Committee, the Vice-Chancellor or the competent University authority may impose appropriate disciplinary action in accordance with the University Examination Rules and Regulations. Such action may include cancellation of the student's performance in the examination, debarment from future examinations, or any other penalty considered appropriate, depending upon the nature and gravity of the offence.
This version removes repetition, improves readability, and follows the formal drafting style commonly used in university ordinances and examination manuals.

Acts of disorderly conduct in the examination

Acts of disorderly conduct in a practical or oral examination include:
a) Misbehaviour in the examination hall with the Centre Superintendent, the Invigilator on duty, the Examiner conducting a practical or oral examination or the members of flying squads, the observers, the representatives of the University or the other staff working at the Examination Centre, or with any other Candidate, in or around the examination centre, or threat to life of these examination staff, observers, members of flying squads etc. before, during or after the examination hour.

b) Intentionally tearing off the answer book(s) or a part thereof or a continuation sheet or any other specific response sheet used in the examination.
c) Disturbing or disrupting or instigating others to disturb/disrupt the examination.
d) Instigating others to leave the examination room.
e) Carrying any weapons into the examination centre.
f) Any act not specified above as determined by the Academic Council.

Acts of unfair means

The following shall be deemed to be the act of unfair means:
a) Talking to another candidate or any person, inside or outside the examination hall, during the examination without the permission of a member of the supervisory staff;
b) Leaving the examination hall without handing over the answer book and or continuation sheet, if any, or any other specifically designed response sheet to the Invigilator or Supervisor concerned or Centre Superintendent or the concerned authorized officer of the University deputed to the examination centre, and taking away, tearing off or otherwise disposing off the same or any part thereof;
c) Writing matter connected with or relating to a question or solving a question on anything (such as a piece of paper or cloth, scribbling pad), other than the answer book, the continuation sheet, or any other response sheet specifically provided by the University to the candidate.
d) Writing or sketching abusive or obscene expressions on the answer book the continuation sheet or any other response sheet.
e) Deliberately disclosing one's identity or making any distinctive marks in the answer book for that purpose.
f) Appealing to the Examiner/Evaluator soliciting a favour through the answer book or any other mode.
g) Possession by a Candidate or having access to books, notes, paper, or any other material, whether written, inscribed, or engraved, or any other device, which could be of help or assistance to him in answering any part of the question paper. Possession of a mobile phone, laptop, or any electronic device that can be of help or assistance to the student in answering any part of the question paper.

h) Concealing, destroying, disfiguring, swallowing, running away with, causing disappearance of, or attempting to do any of these things in respect of any book, notes, paper, or other material or device, used or attempted to be used by a student for assistance or help in answering a question or a part thereof.

i) Passing on or attempting to pass on, during the examination hours, a copy of a question, or a part thereof, or solution to a question paper or a part thereof, to any other Candidate or any person;

j) Smuggling into the examination hall and or receiving/attempting to receive an answer book or a continuation sheet, or any other form of response sheet or a solution to a question paper or a part thereof or taking out or arranging to send an answer book or continuation sheet, or replacing or attempting to get replaced the answer book or continuation sheet or any other response sheet during or after the examination with or without the help of or in connivance with any person connected with the examination, or through any other agency, whatsoever.

k) Approaching or influencing directly or indirectly a paper setter, examiner, evaluator, moderator, tabulator or printer or any other person connected with the University examination with the object, directly or indirectly, of influencing him to leak out the question paper or any part thereof, or stealing/procuring the question paper from any source before the examination or to enhance marks, or favourably evaluate, or to change the award in favour of the candidate.

l) Any attempt by a candidate or by any person on his behalf to influence, or interfere with, directly or indirectly, the discharge of the duties of a member of the supervisory or inspecting staff of an examination centre before, during or after the examination. Provided that without prejudice to the generality of the provision of the clause, this would include any such person who:

- abuses, insults, intimidates, assaults any member of the supervisory or inspecting staff, or threatens to do so.
- abuses, insults, intimidates, assaults any other candidate or threatens to do so, shall be deemed to have interfered with or influenced the discharge of the duties of the Supervisory and the inspecting staff within the meaning of this para.

m) Copying, attempting to copy, taking assistance or help from any book, notes, paper or any other material or device or from any other candidate, to do any of these things or facilitating or rendering any assistance to any other candidate to do any of these things;

n) Arranging to impersonate for any person, whosoever he may be, or for himself or impersonating for other candidate at the examination.
o) Forging a document or using a forged document knowing it to be forged in any manner relating to the examination.
p) Any other act of omission or commission declared by the Academic Council to be unfair means in respect of any or all the examinations.

Penalties

If a student is found guilty of using unfair means during the examination, the Examination Discipline Committee may recommend appropriate disciplinary action in accordance with the provisions of the Examination Rules and Regulations of Pimpri Chinchwad University.