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FIRST STATUTES

Pimpri Chinchwad University, Pune

(Established Under the Maharashtra State Private Universities (Maharashtra Act. No. V of 2023))

AMENDED Maharashtra Private Universities (Establishment and Regulation) Act, 2023 as per the MAHARASHTRA ACT No. VIII OF 2024 on the 19th January 2024.

THE FIRST STATUTES OF THE PIMPRI CHINCHWAD UNIVERSITY, PUNE

In exercise of the powers conferred by subsection (1) of section (36) of MAHARASHTRA ACT No. VIII OF 2024, the governing body makes the following Statutes.

(I) SHORT TITLE, SCOPE AND COMMENCEMENT

These Statutes may be called the 'First Statutes of Pimpri Chinchwad University, Pune' and shall come into force from the date of publication in the Official Gazette, by the State Government.

(II) DEFINITIONS

In these Statutes unless the context otherwise requires (Definitions):

1. "Act" means MAHARASHTRA ACT No. VIII OF 2024
2. "Authorities" means the authorities of the University as specified by or under this Act ;
3. "Governing Body" means the Governing Body of the University;
4. "Board of Management" means the Board of Management constituted under section 28 of this Act;
5. "Academic Council" means the Academic Council of the University;
6. "Board" means the Board of Studies or the Planning Board, or any other Board of the University;
7. "Center of Excellence" means the state-of-the-art training or research center established in collaboration with industry or for the benefit of the industry and society to provide all types of relevant skills to students, in-service employees, working professionals and to undertake joint projects;
8. "President" means the President of the University who shall also be the Chancellor of the University;
9. "Campus" means the area of the University within which it is established;
10. "Distance and Online Education" means education imparted by combination of any two or more means of communication, viz. broadcasting, telecasting, correspondence courses, seminars, contact programs and any other such methodology;
11. "Higher Education" means pursuit of knowledge beyond learning at the stage of higher secondary school education;
12. "Employee" means any person duly appointed through appointment letter etc. by the University, and includes a teacher or any other member of the staff of the University;
13. "Faculty" means a Faculty of the University;
14. "Fee" means the amount collected by the University from the students, by whatever name it may be called;
15. "Hostel" means scholar/students Hostel of the University;

16. "Notification" means a notification published in the Official Gazette;
17. "Official Gazette" means the Maharashtra Government Gazette;
18. "prescribed" means prescribed by Statutes or Ordinances or Regulations, as the case may be, made by or under this Act;
19. "regulating body" means a body established by the Central Government for laying down norms and conditions for ensuring academic standards of higher education, such as the University Grants Commission, All India Council of Technical Education, National Council of Teacher Education, National Medical Commission, Pharmacy Council of India, National Council of Assessment and Accreditation, Indian Council of Agriculture Research, Distance Education Council, Council of Scientific and Indian Research, etc., and includes the Government;
20. "Sponsoring Body" in relation to the University established under this Act, means Pimpri Chinchwad Education Trust, Pune, a public Trust registered under the Maharashtra Public Trust Act having its registered office at Sector No. 26, Pradhikran, Nigdi, Pune 411 044;
21. State means State of Maharashtra.
22. "Statutes" and "Ordinances" means respectively, the Statutes and the Ordinances of the University for the time being in force;
23. "Student" means a student enrolled in the register of the University;
24. "higher education" means pursuit of knowledge beyond learning at the stage of higher secondary school education;
25. "Teacher of the University" means Professors, Associate Professors, Assistant Professor, and such other persons as may be appointed for imparting education/instructions, or conducting research in the University and are designated as teachers by the Ordinances;
26. "University" means the Pimpri Chinchwad University, Pune, established under MAHARASHTRA ACT No. VIII OF 2024
27. "rules" means the rules made by the State Government;
28. "section" means a section of this Act;

(III) Seal, Flag, Anthem, Insignia etc. of the University

1. The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as approved by the Board of Management, subject to further changes or amendments, as deemed necessary from time to time.
2. The University may decide to make and use such Flag, Anthem, Insignia, Vehicle Flag and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are not permitted by the State or the Central Government.

(IV) THE FIRST STATUTES ON THE SUBJECTS ENUMERATED BELOW ARE AS HERE UNDER.
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STATUTE – 1
OBJECTIVES OF THE UNIVERSITY

(Refer section 9 of MAHARASHTRA ACT No. VIII OF 2024)

1.1 Objectives of the University

The University shall pursued alongside objectives outlined in Section 9 of the Act, shall ensure that this multi-disciplinary University becomes a vibrant hub of knowledge creation, innovation, and social responsibility, contributing significantly to the advancement of higher education in Maharashtra.

- a) To provide learning, teaching, capacity, capability and skills development and research and development in higher and technical education, covering Faculty of Arts Humanities and Social Sciences, Faculty of Science and Technology, Faculty of Engineering and Technology, Faculty of Commerce and Management, Faculty of Architecture & Design, Faculty of Journalism, Media & Communication, Faculty of Health and Allied Sciences, Faculty of Law, Faculty of Pharmacy, v Vocational Education and Faculty of Education per se and their inter-disciplinary studies and development;
- b) Deploy new educational Programmes, innovative curriculum and courses on emerging areas to promote creativity, innovation and entrepreneurship social development and transformation
- c) Foster professional and life skills in graduates to enable them to become critical thinkers, team players, change agents and leaders
- d) Engage faculty in knowledge creation and dissemination through active scholarship, research and consultancy work.
- e) Create technology-enabled infrastructure to provide experiential innovation educational learning experiences to students
- f) Create an entrepreneurial innovative ecosystem which engages the stakeholders in innovations and startups.
- g) Offer professional services to the industry and public organizations to improve their competitiveness
- h) Establish collaborations with Industry and Global Academia partners to bring the state-of-the-art know-how to students and faculty
- i) Create centre's of excellence for research and development in Science & Technology and Socio-Economic Development.
- j) To institute and confer degrees, diplomas, certificates and other academic distinctions on the basis of examinations, or any other methods of evaluation
- k) To Confer honorary degree.

- I) Research collaboration, MOU's (with educational institutes & industries in India and Aboard) and hire, creates, own infrastructure as and when required within the jurisdiction. Any other steps required to promote development of the University.

STATUTE – 2
GOVERNING BODY

(Refer section 27 of MAHARASHTRA ACT No. VIII OF 2024)

FORMATION, POWER AND FUNCTION OF GOVERNING BODY

1. The Governing Body of the University shall consist of the following members, namely:-

- a) The President;
- b) The Vice Chancellor;
- c) Five persons, nominated by the Sponsoring Body out of whom two shall be eminent educationists
- d) One expert of Management or Information Technology from outside the University to be nominated by the President;
- e) Two persons, nominated by the state Government;
- f) Two representatives of industrialist to be nominated by the President; and
- g) The Registrar shall be ex-officio Secretary.

2. The President / Chancellor shall be the Chairman of the Governing Body.

- a) Save as otherwise provided in this section, the term of nominated members of the Governing Body shall be three years from the date of nomination;
- b) An ex-officio member shall continue so long as he holds the office by virtue of which he / she is such a member;
- c) As nearly as one third of the nominated members, except the ex-officio member shall retire by rotation each year after completion of three years. In the first two instances, the Governing Body may decide the procedure to identify the members who will retire.
- d) A member may be re-nominated for the next term;
- e) A member may resign his office by writing under his hand, addressed to the Chairperson, but he shall continue in office until his resignation has been accepted by the Chairperson
- f) The Governing Body shall be the supreme authority of the University. All the movable and immovable property of the University shall vest in the Governing Body.
- g) The Chairman of the appointing Committee shall be the President of the Sponsoring Trust or his/her nominee.

3. The Governing Body shall have the following powers, namely: -

The Governing Body of the University shall have below powers alongside the powers outlined in Section 27/3 of the Act,

- a) to provide general superintendence and directions and to control functioning of the University by using all such powers as are provided by this Act or the Statutes, Ordinances, Regulations or rules made thereunder;
- b) to review the decisions of other authorities of the University in case they are not in conformity with the provisions of this Act or the Statutes, Ordinances, Regulations or rules made thereunder;
- c) to approve the budget and annual report of the University;
- d) to lay down the extensive policies to be followed by the University;
- e) to recommend to the Sponsoring Body about the voluntary liquidation of the University in consultation with the State Government
- f) Such other powers as may be prescribed by the Statutes.
- g) The Governing Body shall meet at least three times in a calendar year.
- h) Minimum five members shall form the quorum for a meeting of the Governing Body.

STATUTE – 3
BOARD OF MANAGEMENT

(Refer section 28 of MAHARASHTRA ACT No. VIII OF 2024)

FORMATION, POWER AND FUNCTION OF BOARD OF MANAGEMENT

1. The Board of Management shall consist of: -

- a) The Vice-Chancellor, Chairperson
- b) Pro Vice Chancellor [Ex-Officio]
- c) Two members of the Governing Body, nominated by the sponsoring body
- d) Two Deans of the University (by rotation based on seniority) to be nominated by VC
- e) Three persons, who are not the members of the Governing Body, nominated by the sponsoring body;
- f) Three persons from amongst the teachers, nominated by the sponsoring body.
- g) The Registrar, shall be the Ex Officio Secretary.

2. The Board of Management shall be the principal authority of the Management and the Principal executive body of the University and shall have the following powers, which will need the final approval of Governing Body:-

- a) To establish, on the advice of the academic council, Divisions and departments for the academic work and functions of University and to allocate areas of study, teaching and research them.
- b) To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance committee.
- c) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee
- d) To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the University in consultation with the Academic Council;
- e) To provide recommendations for appointment of Visiting fellows, Faculty and Visiting Professors.
- f) To create administrative, ministerial and other necessary posts in terms of the cadres laid down- and to make appointment thereof in consultation with the Finance Committee;
- g) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, such pension, insurance, provident fund and gratuity as it may deem fit and aid in the

establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the University;

- h) To regulate and enforce discipline among the employees of the University and to take appropriate disciplinary action, wherever necessary;
- i) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the University;
- j) To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying on his/her functions during the period of absence;
- k) To approve the award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions;
- l) To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee;
- m) To institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;
- n) To advise the Holding Trustees (if any) on matters regarding acquisition, management-and disposal of any immovable property on behalf of the University
- o) To issue appeals for funds for carrying out the objectives of the University and, consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts, prizes, scholarship, fees and other moneys, to give grants and donations, to award prizes, scholarships, etc.
- p) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments;
- q) To maintain a fund to which shall be credited: all moneys provided by the Central or State / UT Government(s) /University Grants Commission; all fees and other charges received by the University; all money received by the University as grants, gifts, donations, benefactions, bequest or transfers and all money received by the University in any other manner or from any other source;
- r) To open account or accounts of the University with anyone or more scheduled banks and to lay down the procedure for operating the same;
- s) To deposit all moneys credited to the funds in scheduled/Nationalised / Private banks or to invest them in consultation with the Finance Committee;
- t) To invest the funds of the University or money entrusted to the University in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;

- u) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the Regulations / Bye-Laws;
- v) To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative affairs of the University and for that purpose to appoint such agent or agents as it may deem fit;
- w) To provide building or buildings, premises, furniture, fittings, equipment, appliances and other facilities required for carrying on the work of the University;
- x) To establish, maintain and manage residencies for faculty and staff and hostels for the students of the University;
- y) To recognize and maintain control and supervision on host's owned and managed by other agencies for the students of the University and to rescind such recognition;
- z) To appoint such nominees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these Candidates as it thinks fit;
- aa) To appoint in order to execute an instrument or transact any business of the University, any person as attorney of the University with such powers as it may deem fit;
- bb) To appoint Auditor for the ensuing year;
- cc) To select an emblem and to have a common seal for the University and to provide for the custody and use of such seal to the Registrar;
- dd) To delegate all or any of its powers to any Committee or sub-Committee constituted by it or the Vice-Chancellor of the University or any other person;
- ee) To conduct all administrative affairs of the University not otherwise specifically provided for;
- ff) To take all necessary decisions for the smooth and efficient functioning of the University.
- gg) Decisions bearing financial liabilities need to take prior approval from the governing body.

3. Terms of Membership

The term of membership of the Board of Management and its powers shall be as follows:

- a) All the members of the Board of Management other than the ex-officio members and the members of the teaching staff shall hold office for a term of three years and shall be eligible for reappointment.
- b) Members of the teaching staff in the Board of Management shall hold office for a period of 2 years, or till such time as they continue to be members of the teaching staff, whichever is less.

4. Termination of Membership

If a member other than the Vice-Chancellor, and those representing the teachers, accepts a full time appointment in the PCU or does not attend three consecutive meetings of the Board of Management, without proper leave of absence, he/she shall cease to be a member of the Board of Management.

5. Meeting of the Board of Management

- a) The Board of Management shall meet at least six times a year. Not less than 15 days' notice shall be given of a meeting of the Board of Management.
- b) Five (5) members shall make the quorum for a Board of Management meeting;
- c) Every meeting of the Board of Management shall be presided over by its Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.
- d) Each member of the Board of Management, including its Chairman, shall have one vote and decisions at the meetings of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
- e) Any business which it may be necessary for the Board of Management to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.
- f) A copy of the proceedings of each meeting shall be furnished to the Chancellor of the University within a 15 working days.

6. Procedure of Meeting

- a) The Chairman, or in his absence, a member nominated by the Chairman for the purpose shall preside over the meeting.
- b) The Board of Management may refer any of the subjects within its purview to the relevant Committee/Body of the University Institution. The report of such Committee/Body shall be considered by the Board of Management.
- c) The agenda of the Board of Management along with its enclosures and the minutes of the meeting of the Board of Management shall be treated as confidential document and shall not be open for persons other than members of the Board of Management.
- d) Provided that a member of the Board of Management shall not disclose any item on the agenda or any part thereof or the enclosure(s) to any person or the communication media.
- e) The decision of the Board of the Management shall be recorded in the resolution form. The resolution shall not contain the deliberations and discussion and whether the decision is unanimous or otherwise, except the mention of any dissent specifically requested for by the member(s) for being so recorded. The minutes of the meeting shall be circulated to the

members of the Board of Management along with the agenda of the succeeding meeting.

- f) The Member Secretary shall draw the minutes of the proceeding of the Board of Management and shall submit the same to the Board of Management for its approval. The Member Secretary may proceed with the implementation of the said resolution. The action taken on the resolution be reported to the Board of Management in its subsequent meeting(s)
- g) The Vice Chancellor shall ensure that the action taken on every resolution of the Board of Management is duly reported to the Board of Management as soon as the action thereon is completed. In order to ensure the proper reporting, the Vice Chancellor may adopt suitable administrative measure such as maintaining the register of the items, the resolutions thereon and the nature of action taken.
- h) The members of the Board of Management shall be under legal obligations to safeguard the interest of the University Institution and honor the resolutions and shall not take a different stand either in the Board of Management of law or otherwise, contrary to the decision of the Board of Management.
- i) The term of the members other than ex-officio members shall be of three years.

STATUTE – 4
ACADEMIC COUNCIL

(Refer section 29 of MAHARASHTRA ACT No. VIII OF 2024)

1. FORMATION, POWER AND FUNCTION OF ACADEMIC COUNCIL

- a) The Academic Council, shall be the principal academic body of the University and shall subject to the provisions of the Statutes and the Ordinances, exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-ordination of teaching among the schools, departments and centres, research and improvement of academic standards.
- b) It shall aim to bring about and promote inter-School / Centre co-ordination and to establish or appoint such committees or boards as may be deemed necessary for the purpose.
- c) It shall consider matters of general academic interest either on its own initiative, or on a reference by a School, Centre, Department or the Governing Body, and to take appropriate action thereon.
- d) It shall frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admissions, award of fellowships and studentships, fees, concessions, and attendance.

2. The Academic Council shall consist of the following members, namely-

- a) The Vice Chancellor Chairman - (Ex-Officio)
- b) Pro-Vice Chancellor-(Ex-Officio)
- c) All Deans Members - (Ex-Officio)
- d) All Heads of Schools - Members (Ex-Officio)
- e) All Directors of Centers - Members (Ex-Officio)
- f) All Head of Departments - Members (Ex-Officio)
- g) Two Professors, One Associate and one Assistant Professor, other than Heads of Departments by rotation - Members
- h) Two distinguished academicians to be nominated by the Vice Chancellor for their special knowledge in educational progress and development - Members
- i) One or Two Industry professionals to be nominated by the Vice-Chancellor – Members.
- j) The Registrar - Member Secretary (Ex-Officio)

3. The Vice-Chancellor shall be the Chairman of the Academic Council.

The term of office of ex-officio members shall continue so long as they hold the office by virtue of which they are members. All members of the Academic Council, other than the ex-officio members, shall hold office for a term of three years from the 1st day of his/her nomination. The term of the office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated.

The Vice Chancellor shall preside over the meetings of the Academic Council and in his absence the Pro Vice-Chancellor shall preside over the meeting. The procedure for the meetings of the Academic Council shall be as following:

- a) The Academic Council shall meet as often as may be necessary but not less than two times during an academic year. Meetings of the Academic Council shall be convened by member secretary as per the direction of the Chairman either on his own initiative or on a requisition signed by not less than 20% of the Academic Council members.
- b) A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meeting; provided that the Chairman may call a special meeting of the Academic Council at short notice to consider urgent matters.
- c) Agenda shall be circulated by the Registrar to the members at least three days before the meeting.
- d) Fifty (50) % members of the Academic Council including the Chairman shall form a quorum for a meeting of the Academic Council.
- e) All questions considered at the meetings of the Academic Council shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote
- f) In emergent cases, the Chairman, Academic Council may exercise the powers of the Academic Council. Further, in case of Chairman, exercising any of the powers on the Academic Council, the members shall be informed through email, post facto, and the decision put up in next meeting of the Academic Council for ratification.
- g) The minutes of the proceedings of a meeting of the Academic Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Academic Council. The minutes along with amendments, if any suggested, shall be placed for confirmation at the next meeting of the Academic Council. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a minute book which shall be kept open for inspection of the members of the Academic Council at any time during the office hours.

4. Powers and Duties of the Academic Council: Subject to the provisions under The Maharashtra Act VIII of 2024 and the Statutes, the Academic Council shall, in addition to all other powers vested in it, have the following powers duties and functions, namely:-

- a) To report on any matter referred to it by the Chancellor or Board of Management or Governing Body, as the case may be.
- b) To make proposals to the Management for the establishment of Departments, Special Centres, Specialized Laboratories Libraries and museums.

- c) Frame and revise curricula and syllabi for the courses of studies for the various Departments/ Academic Centres.
- d) To consider proposals submitted by Board of Studies of the Departments of the University.
- e) To promote research within the University and to requisition from time-to-time reports on such research.
- f) To make recommendations to the Management with regard to the creation and abolition of teaching posts and the duties attached thereto.
- g) To recommend to the Board of Management the recognition of degrees and diplomas of other Universities and institutions and to determine their equivalent degree and diplomas of the University.
- h) To recommend appointment of committees for admission to the University.
- i) Appoint Advisory Committees or Expert Committees or both for the Departments and the Academic Centres of the University to make recommendation on academic matters connected with the working of the Department/Academic Centre. The Head of the Department concerned shall act as convenor of such Committees.
- j) Appoint Committees from amongst the members of the Academic Council, other teachers of the University and experts from outside to advise on such specific academic matters as may be referred to any such Committee by the Academic Council; consider the recommendations of the Advisory Committee attached to various Departments and Academic Centres and that of Expert and other committees and take such action (including the making of recommendations to the Board of Management) as circumstances of each may require.
- k) Make periodical review of the activities of the Departments and take appropriate action (including the making of recommendations to Management).
- l) Supervise the working of the Library.
- m) To publish lists of prescribed or recommended textbooks and to publish the syllabi of prescribed courses of study.
- n) To make such arrangements for the instruction and examination of persons, not being members of the University as may be necessary.
- o) To recommend to the Management the draft Ordinances regarding examinations of the University and the conditions on which student should be admitted to such examinations.
- p) To make recommendation to the Management in regard to the appointment of examiners and, if necessary, their removal and the fixation of their fees, emoluments and travelling and other expenses.
- q) To make recommendations for the conferment of honorary degrees and to confer degrees, academic distinction, honours, diplomas, licenses, title and marks of honour.
- r) To make proposals to the Management for the institutions of fellowships, Assistantship, scholarships, studentships medals and prizes and to award the same.

- s) Provide for the inspection of the classes and the Halls of Residence/Hostels in respect of the instructions and discipline there in, supervise the co-curricular activities of the students of the Institute and submit reports thereon to the Management.
- t) To promote the health and welfare of students and frame rules/constitute committees consisting of such number of teachers and students as may be necessary to advise the Academic Council on matters relating to the welfare of the students.
- u) To perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the of MAHARASHTRA ACT No. VIII OF 2024, these Statutes and Ordinances;
- v) The minutes of every meeting of the Academic Council shall be reported to the Governing Body.
- w) The Academic Council should arrange for periodic internal and external audits to maintain academic and quality standards.

STATUTE – 5
BOARD OF EXAMINATION

(Refer section 30 of MAHARASHTRA ACT No. VIII OF 2024)

1. FORMATION, POWER AND FUNCTION OF BOARD OF EXAMINATION

The Board of Examinations is the statutory authority for conducting the Examinations and making policy decisions in regard to organizing and holding examinations, improving the systems of examinations. Initially the formation of Board of Examinations shall be ad-hoc for three years from the date of conception of the University.

The Board of Examination shall consist of the following members, namely:—

- (a) the Vice-Chancellor – Chairperson ;
- (b) Dean / Director / Principal of each school - Member;
- (c) one evaluation expert, co-opted by the Board of Examination - Member ;
- (d) the Controller of Examinations – Member - Secretary.

2. Powers and duties of Board of Examinations

- a. The Board of Examinations shall ensure proper planning and organization of examinations and tests of the University, including moderation, tabulation and the declaration of results.
- b. The Board shall meet at least twice in each academic term.
- c. In particular and without prejudice to the generality of duties as mentioned in sub-section (a), the Board shall exercise the following powers and perform the following duties, namely:-
 - i. to appoint paper-setters, examiners and moderators from amongst the persons included in the panels prepared by the respective Boards of Studies;
 - ii. to undertake, exercise and experiment in examination reforms;
 - iii. to exercise such other powers in relation to examinations as may be assigned to it by or under the Act.
- d. In case of any emergency requiring immediate action to be taken, the Chairman of the Board or any other officer or person authorized by him in that behalf, shall take such action as he thinks fit and necessary, and shall report at the next meeting of the Board the action taken by him.
- e. In order to appoint paper-setters, examiners and moderators, the Board of Examinations shall constitute committees for every subject consisting of,
 - I. the Vice-Chancellor, if any, Chairman;
 - II. the Pro-Vice Chancellor or Dean of the concerned faculty;
 - III. the Chairman of the concerned Board of Studies;
 - IV. two members of the Board of Studies nominated by Chairman, Board of Studies from amongst its members of whom at least one shall be a Post-Graduate teacher.

- f. Provided that, where a Vice-Chancellor is not present then Pro Vice-chancellor shall be the Chairman:
- i. The Controller of Examinations shall act as a Member Secretary of such committees;
 - ii. The committees shall prepare lists of persons for various examinations and tests, from amongst persons, included in the panels to be prepared by the Board of Studies and shall submit them to the Examination Board, which shall then appoint paper-setters, examiners and moderators, and where necessary referees;
 - iii. No member of the Board of Examinations or the committees shall be appointed as paper-setter, examiner, moderator or referee;
 - iv. The Committee shall obtain three sets of question papers in sealed covers in the respective subject. The Chairman of the committee shall draw at random one of such sealed covers containing question papers. This sealed cover with seals intact shall then be sent to the press.
 - v. Assessment of answer books for all degree, diploma, certificate examinations shall be done centrally through central assessment system. All the answer-books of an examination shall be collected at a convenient central place. The answer books then will be given code numbers and will be masked. All the examiners will attend the central assessment centres and they will assess the answer books at the center only. The answer- books will then be de-masked and the result sheets will be prepared by tabulators and/or moderators. Provided that, the University may, adopt the same system for post-graduate courses as well whenever it considers it expedient and practicable. Provided further that, the University may adopt an alternative system to the masking and de-masking system for ensuring objective of secrecy as provided above.
 - vi. It shall be obligatory on every teacher and on the non-teaching employee of the University to render necessary assistance and service in respect of examinations of the University. If any teacher or non-teaching employee fails to comply with the order of the University or college or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
 - vii. In order to investigate and take disciplinary action for, mal-practices and lapses on the part of candidates, paper-setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations including the pre-examination stage and the post-examination stage or at any stage whatsoever the Board of Examinations shall constitute a committee of not more than five persons of whom one shall be Chairman;
 - viii. Such a committee shall submit its report and recommendations to the Board of Examinations which shall take disciplinary action in the matter as it deems fit against the person or persons involved in the mal-practices, directly or indirectly.

- ix. The Board shall prepare the financial estimates for incorporation in the budget of the University and shall submit the same to the Finance and Accounts Committee.
- x. The Board shall arrange for strict vigilance during the conduct of the examinations so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.

STATUTE – 6
FINANCE COMMITTEE

(Refer section 31 and 35 of MAHARASHTRA ACT No. VIII OF 2024)

FORMATION, POWER AND FUNCTION OF FINANCE COMMITTEE

1. The Finance Committee shall be the principal financial body of the University to take care of the financial matters. It shall consist of the following:

- | | | |
|---|---|----------------------|
| a. The Vice-Chancellor | - | Chairman |
| b. Deans of all Schools- | | Ex-Officio Members |
| c. Two nominees of Sponsoring Body | - | Members |
| d. The Registrar | - | Member |
| e. The Chief Finance and Accounts Officer | - | Ex-Officio Secretary |

2. The Vice-Chancellor shall be the Ex-Officio Chairman of the Finance Committee.

- a. The term of office of ex-officio members shall continue so long they hold the office by virtue of which they are members.
- b. The term of office of a nominated member under the Statute shall be two years from the 1st day of his nomination. The term of office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated.

3. The Finance Committee shall meet at least twice every year to examine accounts and scrutinize proposals for expenditure provided that a period not exceeding 180 days shall elapse between two consecutive meetings.

4. Three members of the Finance Committee including the chairman and minimum one nominee of the sponsoring body shall form a quorum for a meeting of the Finance Committee. It is essential that nominee of the Sponsoring body is in agreement with all financial recommendations of the Finance committee. In case of disagreement matter be referred to the Governing Body.

5. The provisions regarding notices of the meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Board of Management shall, so far as may be, shall be applicable in connection with the meetings of the Finance Committee.

6. The Vice Chancellor, if present shall preside at the meeting of the Finance Committee. In his absence the members present shall elect one from amongst themselves to preside at the meeting.

7. The Finance Committee shall have the following powers and functions:

- a. Preparing the Annual Budgets, Conducting the Internal & External Audits. Examine and scrutinize the annual budget of the University. The Finance Committee shall recommend

limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University and send its recommendation to the Governing Body and monitoring the expenditures.

- b. Give its views and make its recommendations to the Governing Body, either on the initiative of the Board of Management or the Vice Chancellor or on its own initiative of any financial question affecting the University.
- c. The annual accounts and financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Board of Management for approval with or without amendments.
- d. Consider and make its recommendations to the Board of Management on all such matters connected with the University, which have financial implications.
- e. A copy of the minutes of every meeting of the Finance Committee shall be sent to the Governing Body.
- f. All minutes of the meetings will be circulated and prepared by the Chief Finance and Accounts Officer and the record will be maintained by them.

8. In emergent cases, the Chairman may exercise the powers of the Finance Committee which will be applicable for (One) 01 year and report the action taken by him in the next meeting of the Finance Committee for its approval.

STATUTE – 7
BOARD OF STUDIES

(Refer section 31 of MAHARASHTRA ACT No. VIII OF 2024)

1. FORMATION, POWER AND FUNCTION OF BOARD OF STUDIES

The Board of Studies in respective Schools shall have such composition and perform duties as laid down in the Ordinances of the University. Every School/Centre/Department shall have a Board of studies consisting of the all or less of following members, namely:

- a) The Dean/Head Department as Chairperson respectively;
- b) The Heads of Departments - Member
- c) The Professors in the Departments - Member
- d) One Associate and Assistant Professor, by rotation according to seniority - Member
- e) Such other members, but not exceeding two, as may be specified in the Ordinances.
- f) One nominee of Vice Chancellor - Member.
- g) Maximum up to 5 members may be included as Industry/Professional Experts in the BoS on the recommendations of the Department.
- h) All members of Boards of Studies, other than ex-officio members shall hold office for a term of two years. Term of members shall commence from such date as may be notified.

2. Function of Board of Studies.

- a) Organise instruction and research in the subject under the general supervision of the Dean/Director/Hol/HoD and the Academic Council;
- b) consider and make recommendation to the Dean/Director/Hol of school and the Academic Council on any academic matter pertaining to its sphere of work, as may appear to it necessary or on any matter referred to it by the Dean/Director/Hol, or the Academic Council;
- c) recommend introduction, alteration and modification of courses in the Program;
- d) recommend creation, abolition and upgrading of research posts in the Department in accordance with its needs;
- e) organize Lectures, Seminars, Symposia, etc. from time to time;
- f) consider applications for admission to the Ph.D. Program in the Department;
- g) consider and recommend research schemes;
- h) appoint research supervisors;
- i) Consider to constitute its Sub-committee (s) if required. A Sub- Committee may be constituted by the Board of Studies to discharge the duties in any specified area. The Sub-Committee shall stand dissolved after it had completed the work assigned to it. The Sub-Committee shall perform such function, as may be assigned to it by the Board of Studies.

STATUTE – 8
PRESIDENT / CHANCELLOR

(Refer section 18 of MAHARASHTRA ACT No. VIII OF 2024)

1. APPOINTMENT, TERMS, CONDITION & POWERS AND FUNCTIONS OF PRESIDENT / CHANCELLOR

- a) The President shall be appointed by the sponsoring body for a period of three years, with the approval of the Government in such manner, as may be prescribed by the rules.
- b) The eligibility criteria for the post of the President shall be as may be prescribed by the rules issued by the State Government.
- c) The President shall be the Head of the University.
- d) The President shall preside over at meetings of the Governing Body and convocation of the University for conferring the degrees, diplomas or other academic distinctions.
- e) The President shall have the following powers, namely:—
 - a. to call for any information or record from any officer or authority of the University, relating to the affairs of the University;
 - b. to appoint the Vice-Chancellor;
 - c. to remove the Vice-Chancellor in accordance with the provisions of section 20.
 - d. such other powers as may be specified by the Statutes.

2. The President may be removed from his office by the sponsoring body, if it is satisfied that the incumbent.

- a) becomes insane and stands so declared by a competent court; or
- b) has been convicted by a court for any offence involving moral turpitude; or
- c) become an undischarged insolvent and stands so declared by a competent court; or
- d) become physically unfit and incapable of discharging the functions or duties of the office due to protracted illness or physical disability; or
- e) willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or
- f) any other conditions laid down by the Statutes, or has abused the powers vested in him or if the continuance of the President in the office has become detrimental to the interests of the University:
- g) Provided that, the President shall be given a reasonable opportunity to show cause by the sponsoring body before taking recourse to action under clauses (d) and (e) for his removal from the said office.

STATUTE – 9
VICE-CHANCELLOR

(Refer section 19 of MAHARASHTRA ACT No. VIII OF 2024)

1. APPOINTMENT, TERMS AND CONDITIONS, POWERS AND FUNCTIONS OF THE VICE -CHANCELLOR

- a) The Vice-Chancellor shall be appointed by the President, from a panel of three persons, fulfilling such eligibility criteria and on such terms and conditions as may be specified by Statutes, recommended by the Search cum- Selection Committee constituted as per the rules or regulations framed by the University Grants Commission. The Vice-Chancellor shall, subject to the provisions contained in section 20, hold office for a term of three years.
- b) Provided that, after the expiry of the term of three years, the Vice-Chancellor shall be eligible for re-appointment for another term of three years:
- c) Provided further that, the Vice-Chancellor shall continue to hold office even after the expiry of his term till the new Vice-Chancellor joins his duties, however, in any case, this period shall not exceed one year.
- d) The Vice-Chancellor shall be the principal executive and academic officer of the university and shall have the powers of superintendence and control over the affairs of the university and shall execute the decisions of various authorities of the university.
- e) The Vice-Chancellor shall preside over at the convocation of the university in the absence of the President.
- f) If in the opinion of the Vice-Chancellor, it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under this Act, he may take such action as he deems necessary
- g) and shall at the earliest opportunity thereafter, report his action to such officer or authority as would have in the ordinary course dealt with the matter:
- h) Provided that, if in the opinion of the concerned officer or authority such action should not have been taken by the Vice-Chancellor, then such case shall be referred to the President, whose decision thereon shall be final.
- i) If, in the opinion of the Vice-Chancellor, any decision of any authority of the university is outside the powers conferred by this Act or Statutes, Ordinances, Regulations or rules made thereunder or is likely to be prejudicial to the interests of the university, he shall request the concerned authority to revise its decision within fifteen days from the date of decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the President and his decision thereon shall be final.
- j) The Vice-Chancellor shall exercise such powers and perform such duties as may be specified by the Statutes or the Ordinances.
- k) If at any time upon representation received or otherwise and after making such inquiry as may be

deemed necessary, the situation so warrants and if continuance of the Vice-Chancellor is not in the interests of the university, the President with approval of the Governing Body may, by an order in writing stating the reasons therein, ask the Vice-Chancellor to relinquish his office from such date as may be specified in the order:

- I) Provided that, before taking an action under this sub-section, the Vice-Chancellor shall be given an opportunity of being heard.

STATUTE – 10
DEANS OF FACULTIES

(Refer section 21 of MAHARASHTRA ACT No. VIII OF 2024)

1. APPOINTMENT, TERMS AND CONDITIONS AND FUNCTIONS OF DEANS OF FACULTIES

The Deans of Faculties shall be appointed by the Chancellor, for a period of three years in accordance with the provisions of Pimpri Chinchwad University Act. Deans shall be appointed against specific appointments and shall be overall responsible for the functioning of the respective School / Centre / Department Deans of schools shall be selected as per the selection procedure for the Professors.

1. The Dean shall be the executive officer of the respective Schools and shall preside over the meetings of its faculty and staff.
2. The Dean shall exercise such other powers and discharge such other functions as may be prescribed in the Ordinances. The Deans of the Faculties shall:
 - (a) Report to the Vice Chancellor.
 - (b) Be responsible for the conduct of academics in the school, records, and compliance to academic policies and procedure as outlined by the Academic Council.
 - (c) Be empowered to withhold the Hall Ticket of student of the school for valid reasons.
 - (d) Exercise such other powers and perform such other functions, as may be delegated or assigned to him by the Vice-Chancellor.

(Refer section 22 of MAHARASHTRA ACT No. VIII OF 2024)

1. APPOINTMENT, TERMS AND CONDITIONS, POWERS AND FUNCTIONS OF THE REGISTRAR

The Registrar shall be appointed by the Chancellor on the recommendations of the Selection Committee consisting of the following:-

- i. Vice Chancellor - Chairperson
- ii. One nominee of the Chancellor.
- iii. One nominee of the Board of Management.
- iv. One expert appointed by the Board of Management who is not an employee of the University.

The Appointment of the Registrar is in accordance with the provisions of Pimpri Chinchwad University Act.

- (i) The Registrar shall be a whole-time salaried officer of the University.
- (ii) The emoluments and other terms and conditions of service of Registrar shall be as prescribed by the Bye-Laws.
- (iii) When the office of the Registrar falls vacant or when the registrar is absent for a reasonably long period because of illness or any other reason, the duties and function of the registrar shall be performed by such other officer as appointed by the Vice Chancellor for the purpose.
- (iv) The Registrar shall be the Member Secretary of the Board of Management; the Academic Council and any such authorities prescribed in the statutes with specified Registrar as a “Member Secretary”. Registrar shall be a permanent invitee to the meetings of all committees.
- (v) The Registrar shall be directly responsible and accountable to the Vice Chancellor and shall work under his supervision.
- (vi) The following shall be duties of the Registrar:
 - a. To be the custodian of the seal, records, and such other property of the University as the Board of Management may commit to his charge;
 - b. To conduct the official correspondence on behalf of the authorities of the University;
 - c. To issue notices convening meetings of the authorities of the University and of all the committee and sub-committees appointed by any of these authorities.
 - d. To maintain the minutes of the meetings of all the authorities of the University and of all the committees and sub-committees appointed by any of these authorities;
 - e. To supervise the agreements made for the examinations conducted by the University;
 - f. To represent the University in suits or legal proceedings by or against the University, sign powers of attorney and perform pleadings or depute his representatives for such purposes;

- g. To enter into agreements, sign documents and authenticate records on behalf of the University;
- h. To ensure the safety and maintenance of the building, gardens, office, canteen, vehicles, laboratories, libraries, reading rooms, equipment, and other properties of the University;
- i. To perform such other functions as may be specified in the rules and bye-laws or as may be prescribed by the Board of Management or the Vice Chancellor from time to time.
- i. The Registrar shall have power of taking disciplinary action against the subordinate non-teaching staff working under him with advice of the Vice Chancellor.

STATUTE – 12
FINANCE AND ACCOUNTS OFFICER (CFAO)

(Refer section 24 of MAHARASHTRA ACT No. VIII OF 2024)

APPOINTMENT, TERMS AND CONDITIONS, AND FUNCTIONS OF CHIEF FINANCE AND ACCOUNTS OFFICER (CFAO)

The Appointment of the Chief Finance and Accounts Officer is in accordance with the provisions of Act.

1. The Chief Finance and Accounts Officer shall be appointed by the Chancellor on the recommendations of the selection committee constituted for the purpose. The committee shall consist of:
 - (a) The Vice-Chancellor – Chairman.
 - (b) A nominee of the Chancellor.
 - (c) One expert member nominated by the Sponsoring Body.
2. The University will adopt following procedure for the selection of the Chief Finance and Accounts Officer: -
 - (a) The University would invite applications for the post through the process of an advertisement in Newspapers having wider circulation and on the University website.
 - (b) Short-listing of the applicants shall be done by a sub-committee consisting of the Nominee of the Vice Chancellor and one nominee of the Chancellor.
 - (c) Complete lists of short-listed and not short-listed candidates shall be placed before the Selection Committee.
 - (d) The Selection Committee shall interview the short-listed candidates and adjudge the merit of each candidate and send its final recommendation to the Chancellor for approval.
3. The Chief Finance and Accounts Officer shall be a whole – time salaried officer of the University. His emoluments and terms and conditions of service shall be such as may be prescribed in the terms and conditions/service rules.
4. Provided that, after the expiry of the term of three years, the CFAO shall be eligible for re-appointment for another term of three years:

5. Provided further that, the CFAO shall continue to hold office even after the expiry of his term till the new CFAO joins his duties, however, in any case, this period shall not exceed one year.
6. When the office of the Chief Finance and Accounts Officer is vacant or when the he/she is by reason of illness or absence for any other cause, unable to perform the duties of his/her office, the duties of his/her office shall be performed by such person as the Vice-Chancellor may appoint for the purpose for the duration of such absence.
7. The Chief Finance and Accounts Officer shall: –
 - a. Exercise general supervision of the funds of the University and advise it a regards its financial policy;
 - b. Hold and manage the property and investments including endowed property for furthering any of the objects of the University.
 - c. See that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for one year are not exceeded and that all moneys are expended on the purposes for which they are granted or allotted.
 - d. Be responsible for the preparation of the annual accounts and the budget of the university for the next financial year and for their presentation to the Finance Committee.
 - e. Keep a constant watch on the state of the cash and bank balances and on the state investments.
 - f. Watch the progress of collection of revenue and advise on the methods of collection employed.
 - g. Have the account of the University regularly audited by the auditors as may appointed for the purpose.
 - h. Call for from any office under the University any information or return that he may consider necessary to discharge his financial responsibilities.
 - i. The Chief Finance and Accounts Officer shall be the ex-officio secretary of the Finance Committee and shall not have right to vote.
 - j. The Chief Finance and Accounts Officer shall be responsible for all regulatory compliances, with all authorities, related to Accounts, Tax and any other Finance related matter.
8. The services of the Chief Finance and Accounts Officer can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving him three months' notice or three months' salary in lieu of notice, without assigning any reason.
9. The CFAO may by writing under his hand addressed to the Vice-Chancellor, resign his office with a notice period of three months or three month's salary in lieu of notice, without assigning any reason. The resignation shall be forwarded to the Chancellor with specific recommendation by the Vice-Chancellor for consideration and acceptance.

STATUTE – 13
CONTROLLER OF EXAMINATION

(Refer section 23 of MAHARASHTRA ACT No. VIII OF 2024)

APPOINTMENT, TERMS AND CONDITIONS, POWERS AND FUNCTIONS OF THE CONTROLLER OF EXAMINATION

1. The Controller of Examinations shall be appointed by the President in such manner and on such terms and conditions of service as may be specified by the Statutes.
2. The Controller of Examinations shall be the principal officer-in-charge of the conduct of examinations and tests of the university and declarations of their results. He shall discharge his functions under the superintendence, directions and guidance of the Vice-Chancellor.
3. The Controller of Examinations shall be a full-time salaried officer of the university and shall work directly under the direction and control of the Vice-Chancellor of the university. His appointment shall be for a term of three years and he shall be eligible for re-appointment for a term not exceeding three years. The qualifications and experience for the purpose of selection of the Controller of Examinations shall be such as may be prescribed by the Statutes.
4. Provided that, after the expiry of the term of three years, the CoE shall be eligible for re-appointment for another term of three years:
5. Provided further that, the CoE shall continue to hold office even after the expiry of his term till the new CoE joins his duties, however, in any case, this period shall not exceed one year.
6. The Controller of Examinations shall be responsible for:-
 - a) preparing and announcing in advance the calendar of examinations;
 - b) arrangement for printing of question papers;
 - c) arrangement for the timely publication of result of examinations and other tests;
 - d) taking disciplinary action where necessary against the candidates, paper-setters, examiners, moderators, or any other persons connected with examinations and found guilty of malpractices in relations to the examinations;
 - e) reviewing from time to time, the results of the university examinations and forward reports thereon to the Academic Council;
 - f) the Controller of Examinations shall exercise such other powers and perform such other duties as may be prescribed or assigned to him.

STATUTE – 14
OTHER OFFICERS OF THE UNIVERSITY

(Refer section 25 (1) of MAHARASHTRA ACT No. VIII OF 2024)

Appointment Powers and Functions of such other Officers as may be declared by the Statutes to be Officers of the University under Act.

1. Pro Vice- Chancellor.

Pro Vice-Chancellor shall occupy a unique place in the continuum of academic administrators, as the facilitating link among Schools, Departments for all matters related to formulating and implementation of policies dealing with academic affairs of the University. Pro Vice- Chancellor shall be the Academic and administrative Executive Officer of the University and shall exercise supervision and control over the academic affairs of the University, for implementing the decisions taken by the different Statutory Bodies and as per directives of the Vice-Chancellor of the University. Pro Vice- Chancellor shall be nominated by the Vice-Chancellor from amongst the senior professors in the University and shall be required to perform the roles as listed in paragraphs below, in addition to the teaching responsibilities as may be required.

Pro Vice- Chancellor Role and Responsibilities: these include, but are not limited to:

- a) Leading, and coordinating strategic planning, overall academic development and updating of the curriculum; in that Pro VC shall issue suitable guidelines to all Schools/Departments on policies, processus, and rules related to curricular development, review and related issues and coordinate/resolve interdisciplinary issues.
- b) Oversee, monitor coordinate, facilitate and maintaining quality control of academic Programmes shall be one of the key responsibilities of Pro VC. This may include working closely with faculty and staff to ensure all academic goals are being met and the curriculum of all Programmes is appropriate.
- c) While overseeing the implémentation of different academic Programmes, he shall also be responsible for maintaining an optimal balance between curricular and co-curricular activities (including extension services).
- d) Coordinate and oversee the Publication and distribution of the curricula, syllabi, and study materials by all Schools and Departments and monitor the provision of online study material on LMS by all Schools, departments, and faculty.
- e) Supervising, Evaluating, and supporting, along with other Deans of Schools/HoDs of Departments, promotion of excellence in instructions, scholarly and creative productivity, besides research, and academic service and creating centre of excellence.
- f) Coordinate and oversee the development of new Programmes by Schools and changes in existing

Programmes if required.

- g) Pro Vice-Chancellor shall also be responsible for developing policies and procedures for ensuring that all accreditation criteria are being met for the Programmes and ensure compliance to the effect.
- h) Finalization of ,
 - (i) academic calendar, (ii) timetable, (iii) All processes involving registration of students for coursework and examinations before, during the semester, (iv) classroom arrangements and all other requirements for proper conduct of class work, (v) Academic rules/changes thereto (vi) formulation and implementation of common rules across all schools etc.
- i) Supervision of the maintenance of up-to-date academic records of policies, procedures and all categories of students.
- a) Monitoring, analyzing and taking corrective actions, where required on the students' online feedback.
- b) Ensuring timely meeting of all the Institute level academic bodies like Board of studies, Academic Council, research committees.
- c) Arranging the issue of medals and prizes to the students as per defined policies.
- d) Generally, oversee and monitor the conduct of those examinations, under CoE which are to be conducted at the University level, as stipulated in the regulations and seek reports on same being done under arrangements of faculty and Schools/ Departments. This would also include monitoring and mentoring pre-examination and post-exam processes.
- e) In coordination with Director Research & Development (DR&D) formulate policies for the conduct of research and execute the policy on the conduct of P.G., Ph.D. and other research Programmes, including the examination of the thesis.
- f) To co-ordinate for the conduct of Convocation.
- g) To implement suitable steps from time to time, to strive for the high academic standards.
- h) Chancellor / Sponsoring Body / Vice-Chancellor may allocate other tasks as the requirement arises.
- i) In case of resignation of Vice chancellor before completion of his/her tenure, Pro VC will continue till the decision of new Vice Chancellor.
- j) Upon appointment of a new Vice-Chancellor, the Vice-Chancellor may confirm the continuance of the existing Pro Vice-Chancellor or appoint another senior faculty member as Pro Vice-Chancellor, subject to approval of the competent authority, wherever applicable.

2. Director Research and Development (DR&D)

Director Research and Development shall be the shall exercise supervision and control over the Research and Consultancy of the University. Director Research and Development (DR&D) shall be nominated by the Vice-Chancellor from amongst the senior professors in the University and shall be required to perform the roles as listed in paragraphs below, in addition to the teaching responsibilities as may be required.

- a) Formulate, Revise or update policies of the University pertaining to funded research projects. campus policies, procedures and guidelines relating to research and development.
- b) Responsible for administration of research funding, consultancy and contract research management, in that to monitor effective utilization of funds of externally funded projects and related financial matters;
- c) Establish research and development priorities/identify research focus areas, formulate a research plan and create research groups and identification of potential new areas of research and development;
- d) Prepare draft MoU's with Institutions in India and abroad to encourage research activities amongst faculty. All the MoU's to be signed by the Registrar.
- e) Motivate faculty to initiate projects/ enhancement of the campus' research culture, and mechanisms that support the promotion of research performance;
- f) Maintain updated record of research projects.
- g) Management of PhD Programme in the University and implementation of Guidelines/rules.
- h) Lay down policies and Promote Undergraduate research schemes and opportunities.
- i) Administration and monitoring of consultancy work in the University.
- j) Responsible for plans and projecting requirement of research infrastructure.

3. Librarian

The Librarian shall be a full-time salaried officer of the University. The qualification of Librarian shall be as per UGC norms and approved by the Governing Body/ Academic Council from time to time.

4. Deputy / Assistant Registrar

The Deputy/Assistant Registrars shall be the other officers of the University appointed by following the procedure, qualifications and salary as prescribed by the Vice-Chancellor from time to time, with the consent of the Chancellor.

5. Director of Physical Education

The PE Director shall be a full-time salaried officer of the University. The qualification of the PE Director shall be as per UGC norms and approved by the Governing Body / Academic Council from time to time.

6. Deputy / Assistant Director of Physical Education

The Deputy/Assistant Director of Physical Education shall be the other officer of the University appointed by following the procedure, qualifications and salary as prescribed by the Vice-Chancellor from time to time, with the consent of the Chancellor.

7. Deputy/ Assistant Librarian

The Deputy/Assistant Librarian shall be the other officer of the University appointed by following the procedure, qualifications and salary as prescribed by the Vice-Chancellor from time to time, with the consent of the Chancellor.

The Governing Body, on recommendation of the Sponsoring Body, may appoint any other academic and administrative officers if required.

STATUTE – 15
APPOINTMENT OF TEACHING STAFF

1. APPOINTMENT OF TEACHERS OF THE UNIVERSITY

For the teaching positions in the University, namely the Professors, Associate Professors, Assistant Professors, the Academic Council may recommend to the Governing Body for filling up the vacancies available in different departments of the University from time to time. The Governing Body shall assess the recommendations of the Academic Council and approve filling up of teaching vacancies through a selection process from time to time. Teaching positions (Professors, Associate Professors, Assistant Professors) shall be advertised online and in News Papers of wider circulation, clearly mentioning the essential qualifications and pay scale for each advertised post as per norms prescribed by the University Grants Commission (UGC) or any other concerned Regulatory Body. A Screening Committee consisting of three members, appointed by the Vice-Chancellor shall screen all the applications and prepare a summary of all the candidates satisfying the essential qualifications and to be called for the interview. Summary of all the screened applications shall be made available to the Selection Committee at the time of interview. The Selection Committee for appointment of Regular Teachers shall consist of the following members:

Sl. No	Member	Designation
1	The Vice Chancellor	Chairman
2	Two subject experts nominated by the Vice Chancellor	Member
3	Dean of respective Faculty	Member
4	One member nominated by the Chancellor/Sponsoring Body	Member
5	One representative of Chancellor, either its member or a person not below the rank of University Professor	Member
6	Registrar	Member Secretary

Three members shall form the quorum

- a. The Selection Committee shall recommend the names of the persons, arranged in order of merit, to the Governing Body whom it considers suitable for the appointment as faculty member. After the approval of appointments, as recommended by the Selection Committee and approved by the Governing Body, the appointment letters shall be issued by the Registrar of the University.
- b. In case of any dispute with regard to selection of candidates or dissenting note by any member of the Selection Committee, the matter shall be referred to the Chancellor, whose decision shall be final.

- c. In addition to the regular teachers, the Chancellor in consultation with the Vice-Chancellor may appoint persons of eminence with outstanding Academic and Research Achievements as the Professors of Eminence, Professor Emeritus, Distinguished Professors, Adjunct Professors, Advisors/ Directors/Director in the University for introducing Academic Excellence in research, teaching and extension. The Honorarium perks, terms and conditions for these positions shall be decided by the Chancellor.
 - d. In addition to full-time teachers, the Vice-Chancellor may decide to engage for a fixed period, part time, contractual and/or assignment based positions, either through direct recruitment or outsourcing. The terms and conditions (such as honorarium, TA/DA, conveyance charges etc) or such engagements will be decided by the Chancellor of the University from time to time.
- 2. Any dispute / legal matter in this regard shall be subject to the Jurisdiction of High Court of Pune, Maharashtra. All teachers appointed through direct recruitment shall be placed on probation for two years, extendable by one more year. On satisfactory completion of the probation the confirmation order shall be issued.
 - 3. Pay scale, Leaves, Disciplinary action, conduct are to be governed by the Policy of PCET's Pimpri Chinchwad University, Pune

Action against teachers -

- i. Where there is an allegation of misconduct against a teacher, the Vice-Chancellor shall constitute a Fact Finding Committee and, if necessary, based on the finding of the Committee, may form an Inquiry Committee for the purpose.
- ii. Based on the Inquiry Committee report, the Vice Chancellor may decide the course of action depending on the misconduct with the approval of the Chancellor.
- iii. An appeal against any action taken in Para (ii) can be submitted to the Governing Body within 30 days from the date of receiving the communication of the action taken.

CONSTITUTION, POWER AND FUNCTIONS OF FACULTIES

1. Each Faculty shall consist of following members namely:
 - a) The Dean of the Faculty who shall be the Chairman.
 - b) The Head/ Chairman of the Schools of Studies/ Departments of Studies in the Faculty.
 - c) All Professors/ Senior Teachers in the Faculty.
 - d) One Associate Professor and one Assistant Professor, by rotation according to seniority, from each Department in the Faculty.
 - e) The term of the Faculty shall be three years.
2. The following will be the power and functions of the Faculties:
 - a) To consider and approve the syllabi prepared by the Board of Studies.
 - b) To co-opt academicians/ Industrialists/ Scientists as the members of the Faculty.
 - c) To review and recommend the proposals drafted by the Board of Studies and standing committee / other academic bodies to the Academic Council.
 - d) The Faculty shall have such powers and shall perform such duties as may be assigned by the Statutes and the Ordinances from time to time and appoint such Boards of Studies in different subjects as may be prescribed by the Ordinances.
 - e) The Faculties shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred by the Academic Council.
 - f) One half of the members of the faculties shall constitute the quorum.

POWERS AND FUNCTIONS OF DEANS OF FACULTIES

There shall be a Dean for each Faculty. The Deans of the concerned Faculties shall be appointed by the Chancellor on the recommendation of the Vice-Chancellor for a term of three years on the basis of rotation according to seniority among the Professors of the concerned Faculty.

Provided that:

- a) Professor of the faculty shall act as Dean of faculty by rotation on seniority basis.
- b) The Dean according to seniority shall be the Chairman of the Faculty and shall be responsible for the observance of the Statutes, the Ordinances and the Regulations relating to the Faculty.
- c) The Dean shall be responsible for overall supervision of the Department / Faculty and the conduct of teaching and research work in the Departments/ Faculty.
- d) The Dean of the Faculty shall exercise such other powers and perform such other functions and duties as may be assigned by the Governing Body / Chancellor/ Vice-Chancellor.
- e) The Dean shall have the option to resign from the Deanship at any time during his tenure and also decline the offer of appointment in his turn as Dean of the Faculty.

CATEGORIES OF THE NON-TEACHING EMPLOYEES

1. CATEGORIES OF THE NON-TEACHING EMPLOYEES

1. The following types of non-teaching employees will be employed by the University

1. Permanent employee

2. Contractual employee

3. Casual employee

4. Permanent employee means an employee who is appointed against a clear vacancy. The probationary period for such employees will be of two years, which can be extended, if necessary.

5. Contractual employee means an employee who is appointed on contract for a specific period.

6. Casual employee means an employee who is engaged on the basis of a Muster Roll.

2. APPOINTMENT OF NON-TEACHING STAFF

Minimum Qualifications for Appointment of Non-Teaching Staff

A. The University shall meet the minimum qualification requirements for Non-Teaching staff as prescribed by the UGC.

B. The University shall also meet other minimum conditions of appointment mandated by the UGC.

Selection Committees for Appointment of Non-Teaching Staff.

There shall be a selection Committee for the Appointment of senior administrative/Senior non-teaching staff (other than the Registrar and Chief Finance and Accounts officer which is defined in Statutes no. 11 & 12 respectively).

The Committee shall consist of following members:

Sl. No.	Member	Designation
1.	The Vice Chancellor	Chairman
2.	One Professor or Associate Professor nominated by the Vice -Chancellor	Member
3.	Two outside experts nominated by the Governing Body	Member
4.	Registrar	Member Secretary

University Selection Committee for Appointment of other administrative Non-Teaching Staff: There shall be a Selection Committee for the appointment of other administrative/Non-Teaching Staff of the University consisting of the following members:

- a) The Registrar as Chairman
- b) Two experts nominated by the Vice Chancellor.
- c) The supervisor/senior member of the department in which the position is being filled.

3. Meetings of the Selection Committee.

- A. The meetings of the selection Committee shall be convened by the Chairman of the Selection Committee as and when necessary.
- B. Three members of the Selection Committee shall form the quorum.
- C. The Chairman of the Selection Committee shall have both a deliberative and a casting vote.
- D. The committee members shall assign ranks in the order of merit to the candidates based on their performance and final list of selected candidate shall be placed after due discussion.
- E. Chancellor shall have the power to declare any appointment made by Selection Committee as null and void.

4. Remuneration Policy.

The pay and other allowances payable to all the categories of employees shall be in such pay scales or at such stage of such pay scales as the Board of Management may adopt or decide from time to time. The Governing Body shall frame terms and conditions of employees of the University.

5. Code of Conduct

All Staff members shall adhere to the code of conduct established by the University as outlined within the rules and regulations.

6. Provident and Pension Funds.

The University shall constitute for the benefits of its employees such provident or pension funds or provide such insurance schemes as it may deem fit in accordance with government rules and regulations.

7. Arbitration of Disputes

- (i) Any dispute, controversy or claim arising out of or in connection with the contract between the University and any administrative or non-academic staff, or the breach, termination or invalidity thereof, or between the University and its officers shall, at the request of the employee or the person concerned, be referred to a tribunal of arbitration consisting of one member nominated by the Vice-Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members.

(ii) Every request made by the employee or the person concerned under sub-section (i) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996. The procedure for regulating the work of the Tribunal shall be prescribed by the University

Right to Appeal

Every administrative or nonacademic employee of the University or an Institution maintained by the University shall have a right to appeal, within such time as may be prescribed by the Regulations, to the Vice Chancellor against the decision of any Office or Authority of the University or of the Institution, as the case may be, and thereupon, the Vice Chancellor may address appropriately.

Special Provision for Existing Employees

The employee holding a regular post in the University at the time of notification of this Statute, other than those who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this Statute.

Action against non-teaching employees

Where there is an allegation of misconduct against a non-teaching employee, the Registrar shall constitute a Fact Finding Committee and, if necessary, based on the finding of the Committee, may form an Inquiry Committee for the purpose. Based on the Inquiry Committee report, the Registrar may decide the course of action depending on the misconduct. An appeal against any action taken by the Registrar can be submitted before the Vice Chancellor within 30 days from the date of receiving the communication of the action taken.

EXAMINATION COMMITTEE

1. All Examinations of the University shall be organized as per the relevant Ordinance. In order to facilitate, there shall be an Examination Committee comprising of:
 - a. Four Heads of the Departments as members, for a period of three years.
 - b. One of the Heads of the Department mentioned above in I(a) shall be nominated as Chairperson of the Committee by the Vice Chancellor on rotation basis for a term of two years.
 - c. Two senior Faculties as Members, for a period of two years.
 - d. Controller of Examinations as Member Secretary of the Committee.
2. Meetings of the Examination Committee shall be arranged as per the requirement on recommendation of appropriate authority that includes Vice Chancellor and Chairperson of the Examination Committee.
3. Four members of the Committee, including Chairperson shall constitute quorum of the meeting.
4. All members of the Committee shall continue as members till the end of their term or at the pleasure of Vice-Chancellor
5. Powers and functions of the Examination Committee shall be as follows:
 - a) Give accord to the final number of students who shall take the coming next examination as Regular ATKT (Allowed to Keep Term) candidates.
 - b) Finalize the Examination Time Table submitted by Examination Department after collating the proposed Examination Time Tables from all departments.
 - c) Finalizing deduction in the remuneration given to the Question Paper Setters, Answer Script Evaluators, Examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators for errors noticed in their Examination Work
 - d) To scrutinize and approve the results of the Examinations conducted by the University after satisfying itself that the result on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice Chancellor the action to be taken in any case where the result is unbalanced.
 - e) To scrutinize the complaints against the question papers and to take necessary action.
 - f) To consider the cases of Unfair Means and taking appropriate action as per the University Ordinance.
 - g) To consider the cases of misconduct by an examinee in the Examination Hall and take appropriate action as per the Ordinance of the University.

- h) To consider appropriate action in the cases of examinee approaching an Examiner, Controller of Examination or any person employed in his office seeking ways or means of bringing pressure, so that higher marks may be awarded to him/her.
 - i) To finalize the list of Examiners submitted by Examination Department.
 - j) To recommend three names to the Vice Chancellor for the appointment of paper setter for each written paper.
 - k) To finalize the list of persons for appointment as co-examiners, if necessary and propose it to the Vice Chancellor.
 - l) To recommend for re-appointment of a Subject expert as examiner even if he/she has worked as examiner for three consecutive years.
 - m) To recommend for discontinuation of an examiner if his/her services are found unsatisfactory as per the Ordinance.
 - n) Any other task assigned to it by the Chancellor, Vice-Chancellor, Academic Council of the University.
 - o) To evolve ways and means for ensuring sanctity and confidentiality of the examination system.
6. The Examination Committee shall submit its Reports/Minutes of the Meetings to the Registrar along with its recommendations and decisions who shall be responsible for implementing them.

PROVISION REGARDING FEE TO BE CHARGED FROM THE STUDENTS**PROVISION REGARDING FEE TO BE CHARGED FROM THE STUDENTS**

1. The university may, from time to time, prepare its fees structure for various courses and programmes and forward it for approval of the Fees Structure Review Committee constituted by the State Government by the Government Resolution, issued from time to time, to review the fees structure, for various courses and programmes of all self-financed universities.
2. The University shall abide by the recommendation of the Admission and Fee Structure Review Committee (FSRC) or any other body duly constituted by the Government of Maharashtra for the purpose of determining the Fee structure for various course to be imparted by the University.
3. The procedure to be adopted by the Fees Regulating Authority and factors for determination of fees structure provided in sections 14 and 15 of the Maharashtra Unaided Private Professional Educational Institutions (Regulations of Admissions and Fees) Act, 2015, shall mutatis mutandis be followed by the Fees Structure Review Committee while considering the fees structure proposal prepared by the university.
4. The tuition for various programs of the University shall be prescribed by the Board of Management.
5. The university shall also prescribe from time to time, other fees such as admission fee, hostel fee, mess fee, usage charges, for services such as laundry, printing etc.

6. Prohibition of capitation fee.

- a) No capitation fee shall be collected by or on behalf of the university or by any person who is in charge of, or is responsible for, the management of such institution, from or in relation to any student in consideration of his admission to and prosecution of any course of study or of his promotion to a higher standard or class in such institution.
- b) Notwithstanding anything contained in sub-section 37 of (1) of Maharashtra Act no. V of 2023, the management may in good faith collect or accept donations in cash or kind, in the prescribed manner, from benevolent persons or organization or public trusts or any other association of persons, for opening of new educational institutions or for creation of endowment fund for award of scholarship, prizes or the like, but while collecting or accepting such donations the management shall not reserve any seats in any educational institution run by it in consideration of such donations. Where in consideration of accepting such donations, any seat is reserved for admission to any student in such institution, such acceptance of donation shall be deemed to be collection of capitation fee, within the meaning of clause (a) of section 2 of the Maharashtra Educational Institutions (Prohibition of Capitation Fee) Act, 1987.

STATUTE - 21

CONFERMENT OF HONORARY DEGREES AND ACADEMIC DISTINCTIONS

CONFERMENT OF HONORARY DEGREES AND ACADEMIC DISTINCTIONS

1. Proposal of conferring an Honorary Degree or Academic Distinction, such as D.Litt./Ph.D, to some distinguished personality shall be made in writing, along-with the Bio-data of the proposed recipient, by the Faculty to the Chairman of the Academic Council.
 - a. After the receipt of the proposal, on the recommendation of Chancellor, a special meeting of the Academic Council will be called to consider the proposal.
 - b. At such special meeting of the Academic Council, the Vice-Chancellor shall call upon the members to indicate their opinion on the proposal. If the proposal is passed by the Academic Council, it will be placed before the chancellor for the approval.
 - c. Every proposal for conferment of an Honorary Degree or Academic Distinction shall be made separately and considered in respect of a proposed recipient

STATUTE – 22

ADMINISTRATION OF ENDOWMENT FOR THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES IN THE UNIVERSITY

ADMINISTRATION OF ENDOWMENT FOR THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES IN THE UNIVERSITY

1. The Board of Management may accept donations for creation of endowment fund for the award of Fellowships, Scholarships, Concessions, Stipends, Medals and Prizes of the recurring nature.
2. The Board of Management shall administer all the endowments.
3. The award shall be made out of the Annual Income accruing from the endowment. Any part of the income which is not so utilized shall be added to the endowment.
4.
 - (a) The Board of Management shall prescribe the conditions of depositing the endowment in a nationalized Bank.
 - (b) The value of endowment necessary for instituting an award shall be prescribed by the Board of Management.
5. No endowment shall be accepted in contravention of the award, and effect shall be given to the wishes of the donor as far as possible.
6. In case any endowment is accepted by the Board of Management, Board shall make a Regulation for it, giving such details as the name of the donor, name of endowment, initial value and the purposes of the endowment, etc.
7. Approval of awardees of fellowships, scholarships, concessions, medals and prizes as per the specific regulations(s)/ ordinance(s) belonging to the specific endowment will be given by the Board of Management.

STATUTE – 23

ADMISSIONS OF STUDENTS

ADMISSIONS OF STUDENTS

1. Admission to various courses shall be governed as prescribed in the ordinance framed for the concerned subjects.
2. The University may conduct its own entrance test, if necessary, or may utilize the list of results of such examination/test conducted by different State/National Professional and Statutory Bodies.
3. The University will admit the students on the basis of merit, wherever entrance test is not essentially required.
4. As and when necessary, the guideline of the different regulatory bodies of state / center shall be taken into account.
5. Provisions regarding reservations of the seats shall be governed by the prevailing State Government norms and rules.
6. In connection with the admission, guidelines issued by Department of Higher education, Government of Maharashtra will be adapted/ considered.

STATUTE - 24

WITHDRAWAL OF DEGREE, DIPLOMA, CERTIFICATE AND OTHER ACADEMIC DISTINCTIONS

1. The Board of Management on the recommendation of the Academic Council may approve withdrawal of any distinction, degree, diploma or privilege conferred on or granted to, any person.
2. The Academic Council may, by a special resolution passed by a majority of not less than two-thirds of the members present and voting, recommend withdrawal any degree of academic distinction conferred on, or any certificate of diploma granted to, any person by University for good and sufficient cause like if such a person has been found to have obtained such a degree or diploma or certificate- fraudulently or has obtained admission through a false caste certificate or any other reason after investigation.
3. Provided that no such resolution shall be passed until, a notice in writing has been given, calling upon him to show cause within such time as may be specified in the notice as why such resolution should not have passed and until his objections, if any, and any evidence he produces in support of them have been considered by the Academic Council.
4. A copy of the resolution passed by the Academic Council shall be immediately sent to the person concerned.
5. Any person aggrieved by the decision taken by the Board of Management may appeal to the Chancellor within thirty days from the date of receipt of such resolution.
6. The decision of the Chancellor on such appeal shall be final.

STATUTE – 25

THE ESTABLISHMENT AND ABOLITION OF SCHOOLS, DEPARTMENTS, CENTRES AND OTHER CONSTITUENT ETC

1. There shall be Faculty of Studies in the University for Degrees, Diplomas and Certificates in different Schools/Departments/Centers.
2. The University shall offer such Programmes in the Schools, Departments and Centers as the Board of Management may approve, on the recommendation of the Academic Council either on its own or on the initiative of Department(s)/Centre(s).
3. Further, the Board of Management based on the advice of the Academic Council create any such Department or Constituent as allowed in the Act for conduct of courses or Programmes as per Pimpri Chinchwad University Act, 2022 (Maharashtra Act No. VIII of 2024).
4. The Board of Management in addition to the powers to introduce, modify a School / Department/Centre may also discontinue/abolish a Programme/ Department/Centre on recommendations of the Academic Council. The procedure for phasing out a Programme/ Department shall be based on following: -
 - (a) When the courses offered by the Department become obsolete.
 - (b) When the subscription on such courses become untenable to continue.
 - (c) When alternate and better Programmes become available.
5. Before approving such discontinuation, the Board of Management shall ensure that the existing students in the Programme/Department are allowed to complete the courses in which registered.

(Refer section 49 and 50 of MAHARASHTRA ACT No. VIII OF 2024)

ANNUAL REPORT AND THE ANNUAL ACCOUNTS AND BALANCE SHEET

1. The Annual Report of the University shall be prepared by the Registrar.
2. The Annual Report and The Annual Accounts and Balance Sheet of the University along with income and expenditure accounts of the University, duly audited by the chartered accountant appointed by the University shall be prepared by the Finance Committee. The Annual Report shall be for the academic year (July to June) whereas Annual audited accounts shall be for financial year (April to March).
3. The Report shall be placed before the Board of Management.
4. A copy of the annual report and the annual accounts and balance sheet prepared under Pimpri Chinchwad University Act, 2022 (Maharashtra Act No. VIII of 2024) above shall be presented to the Sponsoring Body after approval by the Board of Management.
5. Annual Report of the University shall be presented by the Registrar of the University with his seal and signature.

STATUTE - 27

PRESUMPTION OF VALIDITY OF APPOINTMENT AND CONSTITUTION OF UNIVERSITY AUTHORITIES AND BODIES

1. PRESUMPTION OF VALIDITY OF APPOINTMENT AND CONSTITUTION OF UNIVERSITY AUTHORITIES AND BODIES

- a. Subject to these Statutes the appointment made to any post in the University and constitution of any authorities, bodies boards or committees in the University in accordance with the Statutes and Regulations of the University shall be deemed to be valid and in accordance with the law.
- b. If any question arises as to whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority or other body of the University the matter shall be referred to the Chancellor whose decision thereon shall be final

2. PRESUMPTION OF VALIDITY OF ACT OR PROCEEDINGS AND INDEMNITY AGAINST THE GENERAL PROCEEDINGS

- a. Subject to these Statutes, no act or proceeding of the Governing Body, Board of Management, Academic Council or any other Officer, authority, body committee or board of the University shall be invalidated or questioned on the ground merely of the existence of any vacancy or defect in the constitution thereof.
- b. No suit, prosecution or any other legal proceedings shall lie against the University or for any act or omission of any Officer, authority, body, committee or board or employee of the University in the performance of their powers and functions under the provisions of this Statute or any Ordinances. Regulations or Rule made there under provided such act or omission was actuated by good faith.

STATUTE - 28

GRIEVANCE REDRESSAL COMMITTEE

1. There shall be a Grievance Redressal Committee to entertain, adjudicate and redress grievances of the students and the employees of the University.
2. The Grievance Redressal Committee shall consist of:
 1. the Vice-Chancellor - Chairperson;
 2. one Dean of the faculty to be nominated by the Board of Management;
 3. two members to be nominated by the Board of Management from amongst themselves;
 4. two university teachers to be nominated by the Vice-Chancellor out of which one shall be female;
 5. one non-teaching staff from amongst the non-teaching staff of the University to be nominated by the vice chancellor;
 6. one member of academic council to be nominated by the academic council;
 7. Registrar – Member Secretary.
3. The term of the nominated members shall be three years.
4. Any employee or student aggrieved by the decision of the university, may prefer an application to the Grievance Redressal Committee within thirty days from the date of such decision.
5. Every application regarding grievance of any employee or student shall be decided as expeditiously as possible. The Grievance Redressal Committee shall make endeavour to decide upon the grievance within three months after giving reasonable opportunities to both the parties of being heard.
6. The Grievance Redressal Committee shall decide the procedure to be followed for the disposal of grievance of the employee and student.
7. The decision of the Grievance Redressal Committee shall be communicated to both the parties in writing and shall be complied with by the concerned officer of the University.
8. Any employee or student aggrieved by the decision of the Grievance Redressal Committee may, within sixty days from the date of such decision apply for arbitration and the decision of the arbitrator shall be final and binding

STATUTE - 29

OTHER COMMITTEES AND PROVISIONS

Necessary provisions will be made to form purchase committee, student council and start the activities such as NSS, NCC. Provision for student welfare activity will also be made.