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## Notification & Agenda

### Notification

Ref : PCU/BoS/SOP/001

November 28, 2023

Dear Madam / Sir,

### 1<sup>st</sup> MEETING OF BOARD OF STUDIES

The meeting of Board of Studies of School of Pharmacy Pimpri Chinchwad University will be held as per the details given below:

<b>School Name</b>	:	School of Pharmacy
<b>Meeting No.</b>	:	BOS - 001 / 2023
<b>Day / Date</b>	:	Saturday
<b>Time</b>	:	2.30 pm to 4.30 pm
<b>Mode</b>	:	Offline/Hybrid
<b>Venue</b>	:	Pimpri Chinchwad University, Pune



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## **Agenda Points**

### **1. Welcome and Introductions.**

- Welcome note by the Chairperson.
- Introductions of Board members and attendees.

### **2. Overview of the Academic Program(s).**

- Presentation or discussion on the current academic programs offered.
- Overview of student enrolment.

### **3. Curriculum Review.**

- Review of course outlines, learning outcomes, and assessment methods.

### **4. Faculty and Staff Updates.**

- Overview of current faculty and staff members under the school.
- Student Performance and Support Services.
- Overview of support services available to students (e.g., bridge courses, counselling, tutoring).

### **6. Academic Calendar.**

- Review of the academic calendar.

### **7. Assessment and Evaluation.**

- Discussion on assessment methods and evaluation processes.

### **8. Any Other points with the permission of chair.**

- Open discussion on any additional topics or concerns with the permission of chair.



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### Minutes of the meeting

The inaugural (First) meeting of the Board of Studies of PCU School of Pharmacy was held on 02<sup>nd</sup> Dec 2023 at the PCU Campus to discuss and plan the curriculum for Bachelor of Pharmacy Programs as per the NEP and PCI rules and regulations.

The following members were present for the meeting.

Sr. No	Name	Designation	(Industry/Academics)	Email ID
1.	Dr. Rajesh R. Patil	Head of Department School of Pharmacy- PCU	Chairperson	<a href="mailto:rajesh.patil@pcu.edu.in">rajesh.patil@pcu.edu.in</a> 9822436423
2.	Prof. Mayuresh K. Raut	Assistant Professor- School of Pharmacy- PCU	Internal Member	<a href="mailto:mayuresh.raut@pcu.edu.in">mayuresh.raut@pcu.edu.in</a> 9175072369
3.	Prof. Savita S. Deokar	Assistant Professor- School of Pharmacy- PCU	Internal Member	<a href="mailto:savita.deokar@pcu.edu.in">savita.deokar@pcu.edu.in</a> 7499438569
4.	Pro. Survanta R. Takale	Assistant Professor- School of Pharmacy- PCU	Internal Member	<a href="mailto:survanta.takale@pcu.edu.in">survanta.takale@pcu.edu.in</a> 8369549734
5.	Dr. Sanjay J Kshirsagar.	Principal BKC MET Institute of Pharmacy Nasik, Maharashtra.	Nominee of Vice Chancellor	<a href="mailto:sanjaykshirsagar@gmail.com">sanjaykshirsagar@gmail.com</a> 9689932180
6.	Dr. Vishnu N. Thakare	Founder Director, SCITESLA Navi Mumbai	External Expert from Industry	<a href="mailto:thakare.vishnu@gmail.com">thakare.vishnu@gmail.com</a> 9881529428
7.	Mr. Nandkumar Tidke	Senior formulation Development officer-Alfa Biomed India Pvt Ltd, Pune	External Expert from Industry	<a href="mailto:nandkumar@ghpl.co">nandkumar@ghpl.co</a> 9021373722
8.	Dr. Akshay M. Baheti	Professor, School of Health Sciences and Technology, MIT World Peace University, Pune.	External Expert from academics	<a href="mailto:akshay.baheti@mitwpu.edu.in">akshay.baheti@mitwpu.edu.in</a> 9422060118
9.	Dr. Amol A Tagalpallewar	Professor, School of Health Sciences and Technology, MIT World Peace University, Pune.	External Expert from academics	<a href="mailto:amol.tagalpallewar@mitwpu.edu.in">amol.tagalpallewar@mitwpu.edu.in</a> 7768994663
10.	Dr. Madhuri U. Shelar	Associate Professor Department of QAT Alard college of Pharmacy, Pune	External Expert from academics	<a href="mailto:madhurishelar70@yahoo.com">madhurishelar70@yahoo.com</a> 9075785827
11.	Dr. Shailesh Sharma	Principal, Department of Pharmacy Rajasthan, India-322001 Shyam University, Lalsot, Dausa (Rajasthan)	External Expert from academics	<a href="mailto:Dr.shailsharma@yahoo.com">Dr.shailsharma@yahoo.com</a> ; <a href="mailto:Dr.shailus@gmail.com">Dr.shailus@gmail.com</a> 9694698350
12.	Dr. Arun Garg	Vice Chancellor, MVN University, NCR, Haryana	External Expert from academics	<a href="mailto:vc@mvn.edu.in">vc@mvn.edu.in</a> 8470046553



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Following are the minutes of the meeting:

### **Agenda 1: Welcome and Introductions**

- a) A warm welcome and introduction of the esteemed members of the Board of Studies was delivered by Dr. Rajesh R. Patil, Head School of Pharmacy PCU.
- b) The welcome and introduction of Board of Studies (BOS) members involved acknowledging and introducing the members who had accepted the responsibility of guiding, reviewing, and contributing to the continuous improvement of the institution's academic programs.
- c) Their significant expertise and experience in their respective fields were highlighted, emphasizing their potential impact on academic offerings and the institution's commitment to excellence.
- d) PCU School of Pharmacy expressed confidence in the BOS members' expertise and dedication to contribute to academic growth.
- e) A formal introductory meeting was arranged to provide the BOS members with a comprehensive overview of the institution, its programs, and their roles and responsibilities.
- f) The institution reiterated its enthusiasm for a productive partnership with the BOS members as stated by Dr. Rajesh R Patil.
- g) The minutes of the meeting of Curriculum Development committee (CDC) were presented to the BOS members for discussion and approval. The BOS members approved the minutes of meeting of CDC.

### **Agenda 2: Overview of the Academic Program(s).**

A Presentation was made by, Dr. Rajesh R. Patil, H.o.D School of Pharmacy, PCU before the members giving them insights on the Pimpri Chinchwad University and ideology and concept of PCU School of Pharmacy.

The core idea and philosophy of PCU Pharmacy and how it is placed amongst the other Schools of Pharmacy of the Country was discussed by the Department with the external members. The following



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Program Educational Objectives and Program Learning Outcomes were presented to the members and were agree by all. (**Annexure-I**)

### **Agenda 3: Curriculum Review.**

- i. The BOS members reviewed course outlines, learning outcomes and assessment methods and suggested that the curriculum is relevant and aligned with the institution's mission and educational goals. It has been established and maintained with high academic standards by monitoring the quality of courses and programs, which includes assessments and teaching methodologies. Further, all the BOS members unanimously accepted that the revised regulations for the B. Pharm degree program (CBCS) of the Pharmacy Council of India, New Delhi shall be followed.
- ii. BOS members added that faculties should promote innovation in teaching and learning methods, including the integration of new technologies and emerging best practices in education.
- iii. The BOS members revealed that the faculties should maintain a focus on the best interests of students, including their learning experience, skill development, and overall academic welfare.
- iv. The BOS members suggested that interdisciplinary collaborations and interdepartmental coordination to offer comprehensive educational experiences should be carried out.
- v. As the first year of pharmacy education has a high value to establish a strong foundation for pharmacy graduates, the curriculum for Foundation Year was discussed separately.
- vi. The Head of PCU School of Pharmacy, Dr. Rajesh Patil, presented the curriculum structure for the Foundation Year before the members, whereby the curriculum prescribed by the Pharmacy Council of India was completely followed.
- vii. As part of an exercise to ensure that all the basic elements of pharmacy were covered in the foundation, all the members suggested a list of skills to be enhanced in the foundation year.
- viii. All members agreed upon the structure formed with the feedback from all the members.
- ix. As per the formed structure, the course details were further discussed by the members.
- x. Dr. Akshay Baheti also added that the professional skill development should also be given equal importance in the foundation year.



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- xi. Prof. Mayuresh Raut gave an elaborate presentation on the content of the First Year B. Pharm course which is the backbone of the Pharmacy course.
- xii. As part of the course of Material Exploration, Dr. Rajesh Patil elaborated on the content of the course along with the experimental approach towards the exploratory part of execution.

All members supported the concept (**Annexure-II**)

#### **Agenda 4: Faculty and Staff Updates.**

- **4a. Overview of current faculty and staff members under the school.**

The BOS members reviewed the current faculty and staff under the School of Pharmacy and suggested that one additional faculty should be appointed. Further, the members also emphasized the recruitment of adequate laboratory attendant/assistant as per the PCI norms.

#### **4b. Student Performance and Support Services.**

The BOS members suggested to constitute the following committees as per the PCI at School of Pharmacy.

1. Antiaging cell
2. Gender sensitization cell
3. Anti-discrimination cell
4. Career guidance cell.

#### **4c. Overview of support services available to students (e.g., bridge courses, counselling, tutoring).**





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- i. A detailed discussion followed the above feedback in terms of the requirement of additional courses like Ability Enhancement and Value Addition Course as per the NEP 2020 which led to the list of courses to be longer.
- ii. Dr. Amol Tagalpallewar also added with a suggestion of having dedicated MOOC courses as credited course to place higher value to the Online Certification Courses as part of the Academic Structure.
- iii. Agreeing with Dr. Amol Tagalpallewar added that there could be more emphasis on Entrepreneurship skill development throughout the 4 years to develop strong enterprise methodology within the students.
- iv. Further discussions were made on the implementation of local / national / regional/global developmental needs within the curriculum structure emphasizing on the new age of Pharmacy Education trying to have global outlook while focusing on regional heritage in design and innovation.
- v. The Internal Faculty team accentuated that Courses directly relating to Employability, Skill development and Entrepreneurship should be the backbone of the Curriculum structure, while course covering Sustainability, Human Values and Professional Ethics shall form a composition of strong support to the curriculum structure.
- vi. Dr. Sanjay J. Kshirsagar suggested that all the courses of the Programs should align with the current Industry practices wherever applicable, while still covering the basics of Pharmacy foundation.



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- vii. Mr. Nandkumar Tidke also seconded Dr. Sanjay J. Kshirsagar's thought, that the curriculum should implement the courses so as to prepare the students for the future of the Industry practice.
- viii. In addition to Dr. Rajesh Patil's presentation on the UG course of School of Pharmacy, Prof. Savita Deokar also presented on the PhD program and its structure.
- ix. Dr. Amol Tagalpallewar and Dr. Akshay Baheti emphasis on organizing the guest lectures related to IPR and patent filing so as to sensitize to students related to importance of patents.

#### **Agenda 5: Academic calendar**

The academic calendar of School of Pharmacy was prepared in accordance of the academic calendar of the Pimpri Chinchwad University, highlighting the dates for stating of the academic and end semester examination, internal assessment, student feedback and list of holidays etc. The same was circulated to the students for their reference.

#### **Agenda 6: Assessment and evaluation**

- a. A structured framework of the evaluation policy was presented and discussed with the members, as the purpose of this assessment policy is to outline the principles, procedures, and responsibilities related to assessing student learning, program effectiveness, and overall academic quality.
- b. Assessment activities are aligned with institutional mission and program goals as stated by Dr. Akshay Baheti. He has also mentioned that a continuous process designed to identify areas for improvement and to make evidence-based decisions could be a better idea for assessment.
- c. Assistant professor Mr. Mayuresh Raut has added that the assessment process and results should be transparent, accessible, and understandable to all stakeholders.





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- a) Dr. Vishnu Thakare has mentioned that the academic programs should be reviewed at regular intervals to assess their effectiveness. He has also concluded that faculty members are responsible for developing and accessing course and program-level learning outcomes (Annexure-III).

#### **Agenda 7: Any other points with the permission of Chair**

- a. At the conclusive end of the meeting, there are several additional points that BOS members discussed to further enhance the educational experience and betterment of students.
- b. Assistant professor Mr. Mayuresh Raut addressed to assess the current curriculum's relevance in terms of addressing emerging pharmaceutical trends, technology advancements, and industry demands. Also he has discussed whether any new courses or modifications are needed to align with the rapidly changing pharmaceutical trends.
- c. Dr. Akshay Baheti have mentioned how there will be a exploring opportunities for interdisciplinary collaborations within the institution or with other departments, which can provide students with a broader perspective and unique skill sets.
- d. Dr. Amol Tagalpallewar has deliberated that industry visits should be organized for pharmacy students to get exposure to the practices followed in pharma industries.
- e. Dr. Madhuri Shelar also suggested for conduction of hands on training and workshops for handling of different advanced instruments in pharmaceutical laboratory.
- f. Dr. Rajesh Patil mentioned about the encouraging faculties and students to engage in design research and innovation projects to advance the field and the program's reputation. Prof. Savita Deokar confers many ways to strengthen connections with industry partners and increase opportunities for students to engage in internships and real-world projects.
- g. Further, Dr. Rajesh Patil concluded the meeting with vote of thanks to all the BOS members.